

**HILL PARKS & RECREATION COMMITTEE
MEETING MINUTES**

March 28, 2012

Called meeting to order 6:30 pm

In Attendance

Member, Karen Welch
Member, Desiree L. Mahurin
Member, Victoria Dickinson
Member, December Fortin

Absent

Member, Paula McDonough
Member, Lindsay Bush

OLD BUSINESS:

Bids for Mowing of Park – Karen Welch brought to the committee information gathered from another municipality and other resources about approximate reasonable mowing costs. Based on Karen's information, Desiree L. Mahurin will type up a bid specification notice. Upon completion of the document, Desiree will email drafts to all committee members and upon approval, the bid specs will be advertised. Desiree L. Mahurin will send the advertisement through the town newsletter email data base, post it locally as well as having it printed in free or low cost newspapers in the area. Park mowing is intended to begin in May.

Street lighting installation at park - Desiree L. Mahurin has been in contact with NH Electric Co-Op regarding installing a street light in the parking lot. There should be no fee to the Town for the installation. Additional lighting will be looked at for the future.

Spring Event – December is working on details for a spring event. She has been in contact with other Town groups and have sparked their interest. A May or early June event is the ideal time. Ideas of the event include a Famers' Market with a Family Softball Game, Pet/Dog show, some form of musical entertainment and booths set up by local non-profit groups to offer public information about each group. This would be a one day event possibly held on a Sunday.

NEW BUSINESS:

Maurice P. Wheeler Park walk through – Committee members took a walk about in the park to get a visual of areas of concerns and improvements.

Developing a Playground Maintenance Program – Karen Welch and Desiree L. Mahurin attended this workshop presented by the Local Government Center. Both thought this was an excellent program. Handbooks and CDs with form templates were given at the workshop. Karen and Desiree were able to get extra copies for all committee members. This workshop covered topics such as NH state standards, risk management planning, equipment inspections, surfacing requirements and standards, hazards, audits, preventative maintenance programs, etc. The handbook provides information on how to calculate how much surfacing material is required for different types of equipment, inspection suggestions, etc.

Meeting adjourned 7:45 pm
Respectfully submitted by: Desiree L. Mahurin
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