

HILL PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE MEETING  
JULY 12, 2017

The meeting was called to order at 2:37 PM at the Hill Public Library. In attendance were Kathy Kelley, Chairperson; Sandy Boyce, Treasurer; Barbara Libby, Secretary; Lynn Christopher, Library Director; and Joan Machado, Alternate Trustee.

**Secretary's Report:** Copies of the Minutes of the June 13, 2017, meeting were distributed and reviewed. Sandy Boyce moved to accept the minutes, amended by a change in the number of Website Visits from 145 to 281, as noted by Lynn Christopher. Kathy Kelley seconded, and the motion passed.

**Treasurer's Report:**

Copies of the June report of activity and financial balances were distributed and reviewed. Barbara Libby moved to accept the report as written; Kathy Kelley seconded; so moved.

Sandy had also prepared a mid-year report to demonstrate how the expenditures align with the budget as we had planned. That report shows that we are right on target.

Additional discussion took place in regard to diverting a small portion of the monthly book allotment to STEM activity purchases. The Board is in full agreement with that plan, and Lynn was asked to begin that process.

It was also noted that the Appropriation from the Town of Hill was received during the first week of July and will be reflected on the July Report.

**Librarian's Report:** June 2017

Open Days	18			
Patron Count	269			
Computer Use	29	Users	17	Adults
Circulation	217			
Downloadable Books	37			
Inter-Library Loans	7	Borrowed	9	Loaned
Website Visits	168			

As is usual for the first part of summer when school closes, all counts have dropped. Barbara Libby moved to accept Lynn's Report as presented, Sandy Boyce seconded. The motion passed.

**OLD BUSINESS**

Rolling Thunder came to pick up the residual books that we are donating to them. The driver ran out of room in the van so there remain a couple of bags and 1 box.

Barbara Libby reported on the meeting with the Park and Recreation Department and the Friends of the Library. Lynn will contact December to verify that Raymond will pick up the Chicken and to discuss the "Trash Bag Salad" proposed by Paula McDonough. The amounts and

the donors for each of items for the food donations was discussed. The members of the Board who will be helping were asked to arrive at 2PM on the 29<sup>th</sup> of July.

The purchase of the proposed banner is on hold until just prior to the time it will be needed.

Library use forms were submitted for approval. Kathy Kelley moved to accept the form as presented, pending in depth examination and a phone consensus no later that Monday. Sandy Boyce seconded that motion. The motion passed. She will present it to the Select Board for their approval on Tuesday.

Barbara Libby presented the letter to the Library of Congress. The arrangements for the postage/shipping costs and the application form have yet to be completed, but Lynn and Sandy will send it out as soon as those arrangements have been made.

Dewey's Coffee Café was well attended at its Kick-off Tuesday morning.

Attendance	10
Donation	\$3

2 of the attendees offered to bring the food next Tuesday. From discussions that took place 2 new Library Initiatives were identified.

- 1) A town cookbook fundraiser
- 2) A weight loss support group

A brief discussion was held regarding these items. They will be explored further at a later date.

#### **NEW BUSINESS**

A Revised Contact List was distributed.

Sandy has spoken with Dr. Connelly at the school to propose a project that would utilize the large glass case in the Library, wherein the individual classrooms at JDB School would fill the case with a display project. 5 Classrooms would display artwork, classwork, or a project for +/- a month. A letter of request needs to be written to Dr. Connelly.

Sandy will contact the Newfound Regional High School to set in motion a Senior Project of Artwork for a blank wall within the Library.

As is the custom of previous Boards, the Library Board agreed to pass on a meeting during the month of August. The next regular meeting of the Hill Public Library Board of Trustees will be held on September 5, 2017, at 2:30 PM at the Library.

**ADJOURNMENT:** There being no more business, Barbara Libby moved to adjourn. Kathy Kelley seconded. The Motion passed. The meeting adjourned at 3:45 PM.

Respectfully Submitted,  
Barbara P. Libby, Secretary  
Hill Public Library  
Board of Trustees