

HILL PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE MEETING  
April 9, 2018

The Meeting of the Hill Library Board of Trustees was called to order by Kathy Kelly at 2:30 PM.

The attendees were: Kathy Kelly, Chairperson; Sandy Boyce, Treasurer; Barbara Libby, out-going Secretary ; Lynn Christopher, Library Director; and Lucy Natkiel, newly elected board member and Secretary.

The **Secretary's Report** was distributed and read by out-going secretary, Barbara Libby. Sandy Boyce moved that the minutes of the March 6, 2018 meeting be accepted as written; Kathy Kelly seconded; the motion carried.

The **Treasurer's Reports** were presented by Sandy Boyce and reviewed, including the Financial Report of Expenditures and Balances for March, 2018.

It was moved by Kathy Kelly and seconded by Sandy Boyce that the Treasurer's Report be accepted. The motion carried.

The **Librarian's Report** for March was as follows:

Days open – 20	of which were school days – 4
Patron count – 455	school days count – 266
Computer use Users – 27	adults – 13
Circulation – 275	
Downloadable books – 37	
Inter-Library loans	Borrowed - 8                      Loaned – 7
Website visits – 177	

Kathy moved to accept the Librarian's Report for March. Lucy Natkiel seconded the motion. The motion was passed.

#### OLD BUSINESS

Library of Congress shipment update – As yet, we have had no new information as to arrival of books. This is still a work in progress.

Dewey's Update – We need to let Lisa Seymour at the Town Offices know if Dewey's Coffee Café is to be canceled, and we need to put a sign on the library door notifying patrons.

The Master Gardener presentation re. Container Gardening has been rescheduled for April 24<sup>th</sup>. It was suggested that we set out a selection of gardening books for patrons to consult and/or check out. Hopefully this will be an opportunity for Library members to share some of their books and expertise as well.

Spring Conference Attendance – Kathy and Lucy agreed to attend the Conference to be held at the Hookset Library on April 28 from 10:00 until 2:00 PM. Since we are planning to attend this conference, we had decided not to attend the NHLTA Spring Conference and Annual Meeting to be held May 14, 2018 in Manchester.

## NEW BUSINESS

Sandy Boyce nominated Lucy Natkiel to join the Board of Library Trustees and act as the Secretary, replacing Barbara Libby, who is retiring. Kathy Kelly seconded the motion. The motion was carried. Barbara turned over to Lucy her key to the Library and the "Red Book", the on-going records of the Library Board to Trustees.

CD Renewal – Sandy Boyce proposed that the expiring CD for the Addison Fund CD be rolled over into an 11 month CD at a 1.49% rate of return. This is a considerably higher rate of interest than the previous CD which only yielded .55% interest. Sandy moved that this be done, and Kathy seconded the motion. The motion carried.

### Lynn Christopher's Hours

Lynn's hours of employment need to be reduced from 32.5 hours a week to 32 hours a week, per Town Budget requirements. Sandy moved and Kathy seconded a motion that Tuesday Library hours be changed from 10:00 to 6:00 to 9:00 to 5:00. The motion carried.

The Library will continue to be open 10:00 to 6:00 Wednesday, Thursday and Friday. There was discussion as to whether we should further adjust the hours that the Library is open to better serve the community. This will be taken up at the next meeting.

Lucy suggested that we initiate a Library newsletter and bulletin board to inform town's people of the programs and services offered by their Library. This will be included in the New Business to be discussed during the next meeting of the Library Board of Trustees, to be held on **May 8, 2018 at 2:30 PM in the Hill Public Library.**

Joan Machado has agreed to be an alternate Board Member for meetings needing a quorum, but she is only available on Fridays. We decide to leave the meeting schedule as it stands.

The meeting was adjourned at 4:09 PM.