

LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
Date: October 10, 2018

The Meeting was called to Order at 2:34 by the treasurer, Sandy Boyce. Lucy Natkiel, Secretary, and Lynn Christopher, Library Director were also in attendance.

Sandy moved that the Secretary's Report be approved as submitted. Lucy seconded the motion, which then carried.

Sandy distributed and reviewed the Treasurer's Report and noted that our spending was right on track for the year. Lucy moved that the report be accepted. Sandy seconded, and the motion carried.

Librarian's Report	Month of September	
Open Days	22	of which 2 were School Days
Patron Count	343	School Days Count 0
Computer Use	18 Users	of which 16 were Adults
Circulation	252	
Downloadable Books	39	
Inter-Library Loans	9 Borrowed	6 Loaned
Website Visits	160	

Lucy Moved to Accept, and Sandy seconded. The motion carried.

#### OLD BUSINESS

1. We did a preliminary review and discussion of the Librarian Job Description draft. We asked Lynn to again review the draft to see if she had any corrections or changes she would like to propose. We will look to finalize things at the next meeting when the full board is present.
2. We discussed the proposed budget for next year. Essentially, it will be unchanged from this year's.
3. The book shipments from the Library of Congress have resumed. We assume they will continue on a monthly basis as requested.
4. The weekly meetings of the Weight Loss Support group will convene Wednesdays at 11:30. The monthly meetings of the Reading Club will meet the third Wednesdays at 10:30.
5. Lynn will engineer a Halloween Party at the Library at 2:30 on October 25<sup>th</sup>. We need to make sure we publicize this via the web site and the Town News Letter. Treats will be donated.

6. We decided to discontinue Dewey's Coffee Café for the winter, with the last coffee hour to be November 27. We will resume in the spring, hopefully with an interesting program included. We will ask Caroline Wilson if she might be willing to give a presentation on flower arranging. We hope to unveil the spiffed up rearrangement of the Library by this date.

7. Weeding the collection is an on-going process. Books that have had no takers for at least 15 years are top candidates for weeding. Sandy has been contributing to the effort, with guidance from Lynn.

8. It was moved by Sandy and seconded by Lucy to use the \$300.00 donation from the Black family to purchase one or two comfortable chairs to create a cozy "reading nook". We will also look out for a small, low end table to place in the nook for coffee and such.

The following items have been put off for discussion at the next meeting:

Finalize the Library Director's Job Description.

Continue discussing magazine subscriptions.

Continue discussion of how to best make the library more attractive to patrons.

Continue discussing how to best handle chronically overdue books.

Discuss short and long term goals.

The next meeting of the Board will be November 13 at 2:30.

There being no more business, Lucy moved to adjourn, and was seconded by Sandy.

The meeting was adjourned at 3:50.