

# TOWN OF HILL

## SELECTMEN'S MEETING

August 7, 2018

**Selectmen Present:** Tom Seymour, Mike Brady, Bob Dupuis and Lisa Seymour (Administrative Assistant)

**Selectmen Absent:** None

**Public:** NH State Representative Dave Testerman, David May, Robert McArthur, Bruce and Leah Blazon

Tom Seymour brought the meeting to order at 6:30 pm.

**Fire Dept:** Dee Ford reported shop road septic has been pumped and the property is going into foreclosure. Dee needs to reach out to the owner of 875 Rt 3A regarding possible campers. Dee will also see if the campers are registered and if so who do they belong to. Dee as a Health Officer/ Fire Chief is working on the compliances for a certificate of occupancy on new building structures. The Fire Dept has recently purchased an Inline Foam Portioner and training on the new equipment will be in September. Franklin used theirs on the Quimby Fire and it contained the fire quicker because it smothers the fire. It can also be used for forestry fires and works wonders.

**Highway Dept:** Dean Stevenson reported that the road project could be approximately \$72,000. The materials for the project will be coming from the Hiltz Pit on Boot Jack Road. They have decided to use Dwayne Minard for the flagging instead of using the portable traffic lights which will be a cost savings. Detour signs are on Cass Mill Road and Rt 104 Smith Road. The road project will be open to local traffic only. Dale Wheeler's truck is going to Peterbilt for repairs. Dean said that he was going to check to see if it's still covered under the extended warranty. Christopher Vlitas is not very excited that the highway department is dumping the dirt from the road project at his neighbors. Chris stated that they are using this added material for a backstop for shooting. The highway department saved \$2,000 on the paving in the village by doing it themselves. The selectmen have requested that the highway department remove the blue barrels from the pond area and the park because people are dumping trash in them which is calling in the bears. The paving at the transfer station will come under road reconstruction and will be paved at the same time as the road project. Dean received one call during the last rain and wind storm from Bunker Hill Road.

**Police Dept:** Chief Stevens was asked by the selectmen how the cleanup of the vehicles on 10 Commerce Street was coming. Chief replied that they were moving the debris that is on town property. Chief stated that the department has been busy in a good way. The issues on New Chester Road are being addressed.

**Town Clerk/Tax Collector:** Shelly Henry no report

## **PUBLIC SESSION:**

Robert McArthur from Advanced Lock and Key came in to review the quote and the doors that would be covered for security purposes. After much discussion the Selectmen asked him submit a new quote to include all doors.

David May from 3 Tioga Road came in to ask if he would need a building permit to put in an efficiency apartment over his garage. The selectmen stated when you are changing the use or structure of a building you must have a building permit.

Bruce and Leah Blazon came in to review the new building on Snow Road before the issuance of the building permit. The driveway permit still needs approval from the Planning Board and they meet on Thursday August 16<sup>th</sup> at 7:00 pm in the Public Library.

## **BOARD BUSINESS:**

### **Building Permits:**

Bruce Blazon's building permit approved, William Valliere's exterior alterations approved and Dave Madore's request for a sign approval was placed on hold because the selectmen asked if they could get a clearer idea on what the sign would be. Lisa will reach out to him for clarification.

Notice of Intent to Cut Wood or Timber for Jacob Goodrum. Brian and Mike's Timber Harvesting Company will be the logging company. The Intent was approved.

The auditors have completed the requested journal entries to be made. The selectmen signed the MS535 and the submittal to DRA has been completed.

Brent Laviolette has completed the 20% property assessments and has met with several residents when requested. He is currently adding the updates to Avitar. Next, the State will pull a sample of 25 properties to review for accuracy.

Just a reminder that Performance Reviews are due for Dean Stevenson and Deanna Ford.

The Selectmen reviewed two welfare assistance applications and found them to be incomplete. Lisa will reach out to the applicants so that they can be completed correctly.

Need to review the Agreement and Release for Kathe Higgins. The issuing a building permit requirement are as follows: Driveway Permit, Septic Approval and an Energy Audit.

Reviewed the Andy and Sons Plumbing & Heating estimate for repairs to the town building. Bob Dupuis is going to reach out to another plumbing company for a quote. These repairs may have to wait until next year.

The Application for reimbursement for Federal and State Forest land in Hill has been signed. Lisa will email this application to the equalization bureau at DRA.

The email for 2019 budget request has been sent to the departments. The Selectmen have set the schedule for the department heads to present their budgets for 2019. September 4<sup>th</sup> will be the Police Dept and Fire Dept, September 18<sup>th</sup> will be the Highway Dept/Transfer Station and Parks & Rec, and October 2<sup>nd</sup> will be the Town Clerk/Tax Collector and the Library.




As a reminder, the Selectmen's Office will be closed on August 21, 2018. However, the Selectmen will be meeting at 6:30 pm that evening.

With no further business to conduct, motion was made and unanimously approved to adjourn at 8:38 pm.

Respectfully Submitted,

Lisa A. Seymour

  
Tom Seymour, Chairman

  
Robert Dupuis

  
Mike Brady