

TOWN OF HILL

SELECTMEN'S MEETING

August 21, 2018

Selectmen Present: Tom Seymour, Mike Brady and Bob Dupuis

Selectmen Absent: None

Public: Michele Munson, Marshall Bennett

Tom Seymour brought the meeting to order at 6:30 pm.

Fire Dept: No Report

Highway Dept: No Report

Police Dept: Chief Stevens reported the department has been very busy. One arrest has been made. Complaints about squealing tires on New Chester Road have diminished, but complaints about people coming and going at high speeds are increasing.

Town Clerk/Tax Collector: Shelly Henry reported that she is still determining the number of out-of-town addresses used to mail tax invoices. Depending upon that number, the Selectmen may elect to hold a summer town informational session for those who are not here for the Annual Town Meeting.

Shelley also inquired if she could post a link to the town's website on the school's webpage and also post a link to the school's website on the town's webpage. The Selectmen thought was a good idea and approved the request.

Letters going to advise landowners of delinquent taxes and the possibility of have the property subject to deeding are being mailed within the next week. The Selectmen will follow up those with a letter as well in an effort to encourage people to come in and make payment arrangements if they cannot afford to make the full payment on their tax invoice.

The town's supervisors of the checklist are requesting (1) use of an office area to conduct meetings as they have found that the library's computers do not have anti-virus software installed. The Selectmen offer the use of their office space and a computer. Shelley further stated that they will be looking to have a laptop purchased so that they can hold their meetings anywhere in the town offices. This will likely appear the upcoming budget request for 2019.

PUBLIC SESSION: Michele Munson came in at 7:15 pm to discuss the school trust funds. It seems that the school's auditor found that the Franklin SAU made a payment to Hill's Trustees of Trust Funds in the early 2000s that was not supposed to have been made. Efforts are being made to reclaim those funds. A meeting with the Trustees of Trust Funds is currently slated for the 13th of September 2018. Once cleared, the funds will flow through the school back to the town. The funds will then be applied to upcoming school payments from the town.

Marshall Bennett was in attendance hoping to speak with the Highway Department Manager, Dean Stevenson. Marshall was wondering what the Highway Department had for reaming funds for tree removal. He has a large tree that beginning to leaning to one side with potential to cause property damage should fall. With Dean Stevenson not in attendance, the Selectmen advise Marshall to contact Dean directly.

BOARD BUSINESS:

Building Permits:

Dave Madore's Building Permit for a sign, David May Building Permit for in-law unit over the garage, and Donald & Cheryl Wesoja Building Permit for a carport were all approved.

Brent Laviolette has completed the 20% property, current use rates and equalization have been updated, Poles and conduit values were updated, gravel pits have been reviewed and updated where needed. Boot Jack Road (Hiltz pit) needs to have a LUCT done Rod will let Lisa know how much after a little more research.

Rod Wood needs to know if the BOS are staying with the same utility rates? The MS-1 needs to the DRA September 1st this can be completed as soon as we decide on the Utility Rates. As has been the norm, the Selectmen will use the same rates as determined by the state.

Just a reminder that Performance Reviews are due for Dean Stevenson and Deanna Ford.

The Selectmen reviewed two welfare assistance applications and found them to be incomplete. Lisa called the recipients on August 9th and could not reach them. A letter will be sent.

The Agreement and Release for Kathe Higgins was signed and notarized by Shelly Henry will. The building permit can now be processed according to procedure.

Bob Dupuis reached out to another plumbing company for a quote for the repairs to the town hall. Unfortunately, this did not work out.

Anson Libby tried to fix the outside receptacle but it will need rewiring and this is the same situation in the Library. He will need to charge the Town for the wiring and it is \$75.00 per hour for two people. Due to the expense, the Selectmen are going to ask the Library to chip in.

The BOS discussed the Purchase Order System Policy and the need to refresh the department heads about obtaining pre-approval for expensive items or services.

The new Welfare Policy draft has yet to be fully reviewed or approved.

The email for 2019 budget request has been sent to the departments. The Selectmen have set the schedule for the department heads to present their budgets for 2019. September 4th will be the Police Dept and Fire Dept, September 18th will be the Highway Dept/Transfer Station and Parks & Rec, and October 2nd will be the Town Clerk/Tax Collector and the Library.

The BOS will work on their budget for 2019.

A draft of the revised building permit fee schedule was reviewed. A public session will take place on the 4th of September at 6:30pm to take feedback.

The recent water leak in the village presented concerns on the part of the Selectmen. First, it was reported that the leak remained running for approximately 18 hours, losing 100 gallons of water every minute (approximately 1,800 gallons lost). Second, the contractor used did not follow required safety rules by not placing a box in the pit to protect workers in the pit from hole collapse. Third, a good deal of mud was washed onto a nearby driveway that must be cleared. With the amount of water flowing, the driveway should also be inspected for any washout and repaired, as needed.

A complaint was filed regarding an "all summer" garage sale at 270 Murray Hill Road. Due to the duration of this garage sale, it was determined that it is operating as a business and needs to comply with the applicable zoning ordinances. A notice will be sent to the homeowners advising they need to seek approval from the Planning Board.

With no further business to conduct, motion was made and unanimously approved to adjourn at 8:00 pm.

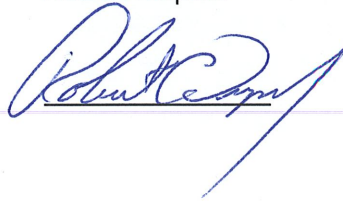
Respectfully Submitted,

Tom Seymour

Tom Seymour, Chairman

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Robert Dupuis

A handwritten signature in blue ink, appearing to be 'Robert Dupuis', written over a horizontal line.

Mike Brady

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