

TOWN OF HILL

SELECTMEN'S MEETING

September 4, 2018

Selectmen Present: Tom Seymour, Mike Brady, Bob Dupuis & Lisa Seymour (Administrative Assistant)

Selectmen Absent: None

Public: Dave Thomson, Steve Thomson, George Wilson, Charles Estes, Shaun Bresnahan and Sandy Boyce.

Tom Seymour brought the meeting to order at 6:30 pm.

Fire Dept: Dee Ford reported that the property on 885 NH Route 3A has four campers that are unregistered. There is also a fire pit located on the porch at the resident's home. Engine 2 is at Dingee Machine being repaired for a water leak between the tank and the pump. The air brakes are being repaired and then engine will be tested. Engine 4 lost the power steering on a fire call. Dee is going to have Jeff look at it before sending it to the Rt 104 garage for inspection.

It has been a busy week with 3 fire calls; one in Bristol, report of squirrels on the power lines and tractor fire on Lynch Road.

Dee will have her budget ready for review on September 18th because she is waiting for a quote on new radios.

Highway Dept: Dean Stevenson reported that they were going to be working on the catch basins. The road reconstruction has been completed and it took only three weeks. This allowed them to replace other culverts that needed to be done with the rented machinery. They will need to have the paving done by an outside company. Dean has received two quotes; one from GMI and the other from R&D Paving. The Peterbilt rear bearing seal was leaking, so is at the garage being fixed. Dean mentioned that Anson is selling merchandise at the Transfer Station. We cannot have merchandise being sold at the Transfer Station because of the liability. Dean asked if we could look at the break policy.

Police Dept: Chief Stevens reported that they have been busy but in a good way. Chief Stevens presented his budget and explained the increases. Chief Stevens has accepted the chiefs' position with the Town of New Hampton. He will be assisting the Town of Hill until the end of September. Officer James Ward will be covering the Town Elections.

Town Clerk/Tax Collector: Shelly Henry mentioned that the deeding letters have been sent. The Selectmen will review and draft their letters for deeding.

PUBLIC SESSION: The Public Hearing on the Building Permit Fees was opened to receive feedback on the new fee structure. Dave Thomson felt that we should not have any fees for building permits. Tom Seymour stated that with the increased fees it would provide another source of income for the town. Charles Estes agreed that we should continue with the building permits and the increased fees. He further added that with a permit we would know how many buildings are being added and if they meet the zoning ordinances. Shaun Bresnahan agreed that for new homes we should increase the fees, but for garages, sheds and other small buildings it should remain the same as what we are currently charging.

Mrs. Boyce was wondering where we are in the church deed. Lisa will reach out to the lawyers on Thursday.

BOARD BUSINESS:

Building Permits and Intents to Cut: None

Rod Wood has completed the MS-1 for the selectmen to review and sign.

The Board of Selectmen discussed the process of hiring a new Chief of Police. It was determined that we have the posting in the Daily Sun, Concord Monitor, Newfound Voice and the Winnisquam Echo. The ad will be placed on the Town of Hill website under employment opportunities. The Board of Selectmen will review any resumes that come in on October 2nd.

The Agreement and Release for Kathe Higgins was signed. The building permit can now be processed according to procedure.

The BOS discussed the Purchase Order System Policy and the need to refresh the department heads about obtaining pre-approval for expensive items or services. Lisa will draft a memo and have the department heads sign it after they have reviewed the policy.

The email for 2019 budget request has been sent to the departments. The Selectmen have set the schedule for the department heads to present their budgets for 2019. September 4th will be the Police Dept (complete) and Fire Dept, September 18th will be the Highway Dept/Transfer Station and Parks & Rec, and October 2nd will be the Town Clerk/Tax Collector and the Library. The Fire Dept budget review has been rescheduled to September 18th.

A complaint was filed regarding an "all summer" garage sale at 270 Murray Hill Road. Due to the duration of this garage sale, it was determined that it is operating as a business and needs to comply with the applicable zoning ordinances. A certified letter will be sent to the homeowners advising they need to seek approval from the Planning Board.

Charles Willeke from the NH DOT is coming in to discuss the Bunker Hill Bridge process of payments.

Lisa contacted Rick Evans, Timber Appraiser at DRA, for guidance on the billing of the timber tax for the Hoar, Blakely D. Realty Trust because the report of cut came in late and the stumpage was over the Notice of Intent to Cut Wood or Timber. Rick stated that because it was late filing and over in stumpage that we could charge dooamage.

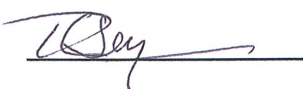
The Town of Hill now offers direct deposit for the employees and the first week was a great success.

With no further business to conduct, motion was made and unanimously approved to adjourn at 8:35 pm.

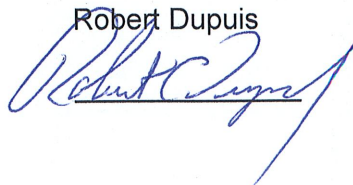
Respectfully Submitted,

Lisa Seymour

Tom Seymour, Chairman



Robert Dupuis



Mike Brady

