

# TOWN OF HILL

## SELECTMEN'S MEETING

September 18, 2018

**Selectmen Present:** Tom Seymour, Mike Brady, Bob Dupuis & Lisa Seymour (Administrative Assistant)

**Selectmen Absent:** None

**Public:** Brian Connelly, Richard Vincent, Dave Testerman, Nancy Oxier, Gerry Desrochers, Stephen Thomson & David Thomson.

Tom Seymour brought the meeting to order at 6:27 pm.

**Fire Dept:** Dee Ford wanted to ask if the town would allow drainage of swimming pools into the pond or drainage system in the village district. The Board of Selectmen said no because there is wildlife in the pond and this is town property. In November, the Fire Chief would like to purchase 1 SCBA unit.

It has been a busy two weeks with 3 medical calls and 1 fire call. Year to date there has been 95 calls.

Dee will have her budget ready for review on October 2<sup>nd</sup> because she is waiting for a quote on new radios.

**Highway Dept:** Dean Stevenson reported that they are going to need a new sander for the Peterbilt because the sander has a chain cut through the bottom and this sander is 22 years old. He has looked at the Highway & Swenson brands. The Highway sander would be approx. \$14,000 and the Swenson sander would be approx. \$13,300. Dean stated he would like to go with the Swenson because they are located in NH. Dean presented the budget for the Highway Dept and the Transfer Station for the selectmen to review.

The road project and the transfer station upgrades has been completed and now Dean has two quotes for paving for the selectmen to review and vote on. One was from R&D Paving and the other from GMI. After discussing the quotes Tom Seymour made a motion to go with R&D Paving; Bob Dupuis seconded the motion and all were in favor.

**Police Dept:** Corporal Williamson reported everything is going well. The issue on New Chester Road was discussed. The Board of Selectmen was curious what the speed limit for the village district should be. Lisa will call NH DOT for their recommendation. The Town Ordinance XII Unnecessary Noise was discussed in great length and was determined that it needs to be updated. Corporal Williamson will rewrite a draft ordinance. The old cruiser was discussed and it was determined that it will be coming off the road and going to auction. There was concern of what is going to happen after the Chief has left at the end of Sept. The Board of Selectmen asked Corporal Williamson to be the Officer In Charge until we have hired a new chief. He accepted the position and will work with Chief Stevens on the transition.

The Board of Selectmen discussed the process of hiring a new Chief of Police. The ad has been placed The Laconia Daily Sun 9/15/18 and will appear in the 9/22 & 9/29 editions. It is on the Town of Hill Website 9/6, the NHMA employment opportunities posted 9/17. This ad will appear In the Newfound Landing and Plymouth Record 09/20 & 9/27. The Concord Monitor will run the ad 09/23 and 09/30. It was mentioned that the employment application was not located on the website. Lisa will contact Notchnet to have the employment application added to the



employment opportunities. All applications must be in no later than October 2<sup>nd</sup>. The selectmen will open and review the applications at that time.

**Town Clerk/Tax Collector:** Shelly Henry no report.

**Public Hearing:** The Discretionary Preservation Easement Application RSA 79:D. Bob Dupuis made a motion to open the Public Hearing at 7:00 pm; Mike Brady seconded the motion; all was in favor.

The Discretionary Preservation Easement Application RSA 79:D for Richard Vincent of 68 Currier Road, Hill NH. Subject barn is an example of a mid 19<sup>th</sup> century Post & Beam English Barn, attached to the residential dwelling. This barn is visible from the road. RSA 79:D authorizes towns and cities to grant property tax relief to barn owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings, and (b) agree to maintain their structures throughout a minimum 10-year preservation easement. The selectmen can give an easement from 25 to 75% of the tax value of the structure.

Mr. Vincent explained how the preservation would be done and estimated the cost to be \$50K. He explained that the barn was leaning and is desperate need of repairs. He would change the structural beams and would like to jack up the building and set the barn on a concrete slab. It currently has a wooden floor as this was the original design of the barn. Dave Thomson asked at what point does it not become a historical preservation when you are changing the original design. This will have to be researched to see how much Mr. Vincent can change under the RSA 79:D.

The public hearing was closed at 7:18 pm Mike Brady made the motion; Bob Dupuis seconded the motion; all were in favor. A vote will be taken at the next selectmen's meeting on whether or not this request will be approved and what percentage shall be used.

#### **PUBLIC SESSION:**

Brian Connelly wanted to discuss the security of the Jennie D. Blake School which is a town owned building. The school has received a grant to add security measures and Brian had three quotes to discuss with the board. The Board of Selectmen are also going to a secured entry process for the town offices and would like to have the same company do the installation. Mike Brady made a motion to move forward with Advanced Lock and Alarm; Bob Dupuis seconded the motion; all were favor

#### **BOARD BUSINESS:**

Building Permits Robert Schulte II (Shed), James Reagan (Small Deck) and Nancy Reed (2 Car Garage) were all approved.

Deed letters need to be sent to residents with past due tax bills.

Kathe Higgins still needs to apply for building permit. Kathe Higgins would still need to meet all of the building requirements as the courts order only addressed RSA 674:41 and the access to the property via Poverty Pond Road per legal counsel.

The BOS discussed the Purchase Order System Policy and the need to refresh the department heads about obtaining pre-approval for expensive items or services. Lisa has drafted a memo and will have the department heads sign it after they have reviewed. The Purchase Order System Policy needs to be signed by the Board of Selectmen. We will need to order more PO's and they come from RC Brayshaw & Company the cost for 500 last year was \$252.37. The



POS should be reviewed to see if revision is required to be compliant with the Purchase Order System Policy.

The Selectmen have met with the Police Dept and Highway Dept/Transfer Station about their 2019 budgets. They still need to meet with the Fire Dept, Parks & Rec, Town Clerk/Tax Collector and the Library. The Fire Dept budget review has been rescheduled to October 2<sup>nd</sup> because it's pending radio quotes; the Park & Recreation has been rescheduled pending the Tapply quotes these will be presented Oct 2<sup>nd</sup>.

A complaint was filed regarding an "all summer" garage sale at 270 Murray Hill Road. Due to the duration of this garage sale, it was determined that it is operating as a business and needs to comply with the applicable zoning ordinances. A certified letter was sent to the homeowners on September 7<sup>th</sup>.

Rick Evans, Timber Appraiser at DRA, is working with Lisa on billing of the timber tax for the Hoar, Blakely D. Realty Trust because the report of cut came in late and the stumpage was over the Notice of Intent to Cut Wood or Timber.

Gerry Desrochers talked about the water leak at 42 New Chester Road and asked to have Primex notified. We are using SKR Site Services, LLC to make the repairs to the water lines. Bob Dupuis expressed concern that with the leak on Rt 3A there were no trench boxes used. Moving forward the town would like them to provide proof of insurance.

Mike Brady asked about the rocks around the roundabout on New Chester. Dean Stevenson states he put the rocks there to protect the fire hydrant and to keep vehicles from destroying the roundabout. This has been an on going issue all summer. It was suggested that because it was not marked "roundabout ahead" that reflectors be placed at the roundabout. Dean will get the reflective signs from the State NH.

Dave Testerman asked the question who owns the strip of property between Commerce Street and Route 3A. The Board of Selectmen stated that they believed it belong to the town. Lisa will check with Dean Stevenson on how many feet from the center of the road the State owns.

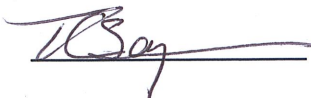
The Town of Hill now offers direct deposit for its employee's and we currently have 11 employees signed up and it has been a great success.

With no further business to conduct, motion was made and unanimously approved to adjourn at 9:04 pm.

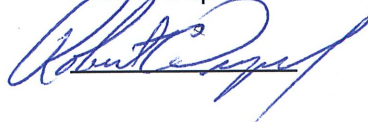
Respectfully Submitted,

Lisa Seymour

Tom Seymour, Chairman



Robert Dupuis



Mike Brady

