

BOARD OF TRUSTEES

MEETING MINUTES

Date: November 13, 2018

Meeting to Order: 2:38 by Kathy Kelly

Chair: Kathy Kelly

Treasurer: Sandy Boyce

Secretary: Lucy Natkiel

Librarian: Lynn Christopher

Other Attendees: Barbara Libby

Secretary's Report Was accepted without changes.

Sandy Boyce moved to accept and was second by Kathy Kelly.

Treasurer's Report Distributed and reviewed. Sandy noted that we are right on track for the year. After the next payroll disbursement we should have between \$4,000.00 and \$5,000.00 to carry us through. There were no changes to the report.

Kathy moved to accept, Lucy seconded the motion.

Librarian's Report Month of October

Open Days 24 4 of which were School Days

Patron Count 497 School Days Count 256

Computer Use 22 Users 16 Adults

Circulation 285

Downloadable Books 60 (this number is up)

Inter-Library Loans 10 Borrowed 6 Loaned

Website Visits

Moved to Accept - Sandy

Second - Lucy

OLD BUSINESS

1. Kathy moved to accept the latest draft of Librarian Job Description, and Sandy seconded the motion. The motion carried, with the stipulation that the Job Description be reviewed at least every 3 years.

2. We decided that since there has been little or no feedback/interest in magazines demonstrated by our patrons, we would not subscribe to any publications at this time. The Board Members have subscriptions to various magazines, so we decided to bring these in for library use for the time being.

3. We continued discussion of how to best make the library more attractive to patrons. There were ideas for rearranging the furniture, but we decided that we won't be able to make a decision until we actually move things around and take a look. We scheduled Friday, Nov. 30 at 1:00 for this.

We are scheduling a Christmas party with the Hill Historical Society and Parks and Recreation for 6:00 on December 1. The Library will be open for refreshments, caroling, and cookie swapping. A town Christmas tree will be lit in the gazebo, and we will visit older members of the community.

We decided not to discontinue Dewey's at the end of November but rather to expand its scope. We are planning a Board Game Day at Dewey's as well as an evening Game Night after the first of the year. We would like to add crafting/needlework to some sessions to encourage the creation of hats, mittens, etc. for the needy, not to mention that this will provide some mid-winter socialization. All of these programs will need to be publicized. Barbara suggested that we actively work on creating a patron e-mail data base to facilitate communications.

4. We continued discussing how to best handle chronically overdue books. The general feeling was that this is a lost cause, since most all of the offenders are school children. As it stands, a child with unreturned books is not allowed to check out additional volumes, but that's about it.

5. We decided to go back to "winter" library hours, effective Nov. 17. The Library will be closed on Saturdays until the spring.

6. We decided that the day after Thanksgiving will be a holiday, and the Library will be closed.

7. We started discussing goals for the Library. We will explore the possibility of lending things other than just books, e.g. snow shoes, fishing equipment, telescopes, bicycles...

The school art teacher is planning to put up a new Christmas themed display in the library's display case. After the holidays are over, we would like to change the display to one showcasing needlework and knitting. This will work with the new crafting programs we plan to introduce. Further discussion next meeting.

The next meeting of the Board will be December 11 at 2:30.

There being no more business, Kathy moved to adjourn and was seconded by Lucy.

The meeting adjourned at 4:13.