

# TOWN OF HILL

## SELECTMEN'S MEETING

October 2, 2018

**Selectmen Present:** Tom Seymour, Mike Brady, Bob Dupuis & Lisa Seymour (Administrative Assistant)

**Selectmen Absent:** None

**Public:** Gerry Desrochers, Gary & Gail Archibald and Sandy Boyce

Tom Seymour brought the meeting to order at 6:29 pm.

**Fire Dept:** Dee Ford had to call Fishing Game about a person on Old Town Road using Tannerite to blow out a beaver dam. The Fishing Game stated that with the chemicals involved she would need to call Department of Environmental Services. Dee is following up regular with Shop Road on the open sewerage issue. Dee has submitted her budget for 2019 and the selectmen will review.

It has been a busy two weeks with 1 medical call and 1 fire call. Year to date there has been 94 calls. This is about 30 calls more from last year at this time.

**Highway Dept:** Dean Stevenson has signed the contract with R&D Paving for the pavement for Lynch Road and the transfer station.

**Police Dept:** Corporal Williamson reported that he has completed a rough draft of the disorderly action policy. The selectmen will need to review and make recommend changes, if needed. Corporal Williamson asked what the purchasing procedures were for purchasing office equipment and other supplies. Lisa will provide a copy of the purchasing policy. Corporal Williamson mentioned that they will need to reprogram the radio to follow the mutual aid system calls. Bob Dupuis will reach out to Tom Amdors about the reprogramming. We will need to also have a quote on the reprogramming for the Highway and Fire department systems to communicate with the Police department. The Police and Fire departments are going to have a joint training session on man down at incident events. The old cruiser has been retired and Corporal Williamson will be preparing it for auction.

**Town Clerk/Tax Collector:** Shelly Henry presented her budget for review. At the Tax Collectors Annual Educational Conference there was a discussion having a records committee to review the retention time frames. Shelly asked if the Town would be interested in having a building maintenance committee for planning of upgrades to the building. The school has started one to address the building maintenance and upgrades.

### PUBLIC SESSION:

Sandy Boyce presented the Hill Public Library budget for review. Sandy also inquired about the status of the Hill Village Bible Church deed. Lisa has reached out to the lawyer's office. However, she has not heard back from them. Mike suggested emailing them again. Sandy pointed out that this is the 100-year anniversary of World War 1 and would like to have a Veterans Day Ceremony.

There was a motion by Tom Seymour to enter into a Non-Public under RSA 91-A:3, II(a); Mike Brady seconded the motion and all were in favor. Tom Seymour made a motion to enter into Non-Public under RSA 91-A:3, II (c).

There was a motion made at 8:45 pm by Tom Seymour to close the Non-Public sessions and return to our regular meeting; Mike Brady seconded the motion and all were in favor.

#### **BOARD BUSINESS:**

Building Permits: Richard Morway (3 Bedroom home) – Approved

Yield Tax Levy: 17-215-10-T (Timber Tax) – Approved

Application to Use the Town Hall for a Halloween Dance. Hill-CPSO – Approved

Deed letters need to be signed and sent to property owners.

Andover Snowmobile Club contract / agreement has been signed for 1 year.

Building Permit fee schedule – Bob made a motion to accept the new building permit fees as follows: New House/Commercial Building (Including garage either attached or detached) \$0.14 sq. ft.; Accessory Building/Garage (over 200 sq. ft.) \$75.00; Accessory/Shed (100 to 200 sq. ft.), Room Addition or Exterior Addition (Porch/Deck etc. unheated) \$25.00; Driveway permits \$25.00; Sheds or Signs \$25.00 and Demolition \$20.00. Tom seconded the motion and all were in favor.

Advance Lock and Alarm will be providing a revised quote for a new locking system at the town office building.

The Purchase Order Policy has been signed and Lisa will distribute them to the departments heads. We will need to order more PO's and they come from RC Brayshaw & Company. The cost for 500 last year was \$252.37. The selectmen approved the order for more purchase orders.

Gerry Desrochers mentioned that the Office Emergency Management robo-call will be tested on October 3, 2018 for example: water system is being tested for bacteria please boil water order.

We had a discussion on the possibility of adding a Verizon cell tower in Hill to enhance the cell coverage area.

The Town of Hill received money from FEMA for the road damage in October 2017.

The selectmen will vote on the Barn Preservation Easement at their next selectmen's meeting.

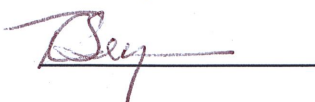
We have received several resumes for the Chief of Police positions which will be reviewed and the interviews will be scheduled.

With no further business to conduct, motion was made and unanimously approved to adjourn at 9:11 pm.

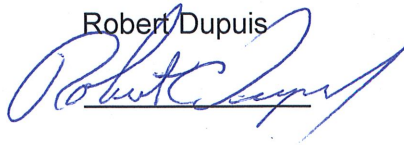
Respectfully Submitted,

Lisa Seymour

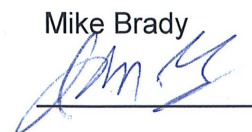
Tom Seymour, Chairman

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Robert Dupuis

A handwritten signature in blue ink, appearing to read "Robert Dupuis", written over a horizontal line.

Mike Brady

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