

DRAFT - to be reviewed and approved with any corrections at next meeting

LIBRARY BOARD OF TRUSTEES MEETING

Date: September 11, 2019

Meeting to Order: Called by Sandy Boyce at 2:05 pm

Chair: absent Treasurer: Sandy Boyce Secretary: Lucy Natkiel Alternate Board

Member: Joan Machado Librarian: Lynn Christopher

Secretary's Report

Minutes from our last scheduled meeting in May was approved without changes

Sandy Moved to accept Joan Seconded motion passed

Treasurer's Report Distributed and reviewed

The figures for the last 4 months are where they should be. We still have \$200.00 left in the Program Fund to carry us to the new year.

Lucy moved to accept Joan Seconded motion passed

Librarian's Reports

Month of May

Open Days - 20 of which 3 were School Days
Patron Count - 346 School Days Count - 185
Computer Use - 15 Users of whom 11 were Adults
Circulation - 283
Downloadable Books - 37
Inter-Library Loans 9 Borrowed 5 Loaned
Website Visits 957

Month of June

Open Days - 18 of which 2 were School Days
Patron Count - 267 School Days Count - 105
Computer Use - 19 Users of whom 13 were Adults
Circulation - 143
Downloadable Books - 26
Inter-Library Loans 7 Borrowed 3 Loaned
Website Visits 2,240 (?)

Month of July

Open Days - 17 of which were 0 School Days
Patron Count - 249
Computer Use - 16 Users of whom 10 were Adults
Circulation - 134
Downloadable Books - 34
Inter-Library Loans 4 Borrowed 7 Loaned

Website Visits – 1,607 (?)

Month of August

Open Days - 17 of which 0 were School Days

Patron Count - 225

Computer Use - 16 Users of whom 13 were adults

Circulation - 153

Downloadable Books - 33

Inter-Library Loans 9 Borrowed 5 Loaned

Website Visits – 1,602 (?)

It seemed to us that the numbers for the web site visits were high. Sandy will check on that.

The Summer Programs seemed to have very little participation but is hanging in there. We might what to spread the programing throughout the year rather than having it so heavily concentrated in the summer months.

There were 89 kids for the Summer Reading Program. Attendance is trending downward.

The museum passes were very popular. There are still some available.

Sandy Moved to Accept Lucy Seconded Vote passed

BUSINESS

The display case needs to be redesigned for this fall. Lynn suggested that we showcase One Room School Houses, to coincide with the NH Humanities program on the subject to be presented by Steve Taylor, scheduled for October 17.

Ideas for displays in our “gallery space” included quilting, ceramics, and hooked rugs.

Sandy presented a proposal for next year’s budget. It essentially mirrors last year’s budget, but includes a 4% pay raise for the librarian, the first in 4 years, an additional \$300.00 for new books and materials, and an additional \$150.00 for equipment maintenance. We also might need to minimally increase allocations for website maintenance. We do not yet have those figures.

Sandy moved that the budget proposal be submitted to the town in October. Lucy seconded, and the motion passed.

It was proposed that Board Meetings in the future be scheduled for the second Tuesday of the month at 3:00. This was agreed to.

The next meeting of the Board will be on October 8 at 3:00.

There being no more business, Lucy moved to adjourn and was seconded by Sandy. The meeting was adjourned at 4:05.