

DRAFT

BOARD OF TRUSTEES
MEETING MINUTES
Date: May 6, 2020

NOTE: There was no meeting of the Library Board during the month of April, due to the pandemic. The Library was closed.

Meeting to Order: 1:13 PM

Chair: Treasurer: Sandy Boyce Secretary: Lucy Natkiel Librarian: Lynn Christopher
Other Attendees: Dawn Reynolds

Secretary's Report for the month of March was reviewed and accepted with no changes.

Sandy moved to accept and was seconded by Lucy.

Treasurer's Report Sandy distributed the April 2020 Treasurer's Report. Since the Library was closed due to the pandemic, spending was limited to maintenance only.

Our CD will mature in June. Sandy will reinvest it at that point.

Lucy moved to accept the report as presented, and was seconded by Sandy.

Librarian's Report Month of March

Open Days - 10

Patron Count - 193

Computer Use - 35, 8 of whom were Adults

Circulation - 1

Downloadable Books - 66

Inter-Library Loans – 19 were Borrowed and 20 were Loaned

Website Visits – hard to tell

Sandy Moved to Accept, and was seconded by Lucy.

BUSINESS

1. Discuss where we stand during this period of shut down due to the pandemic.

Because the Library was shuttered, most of what we planned for the month of April was canceled.

The Baby Book Program that had been scheduled for the end of March was postponed. It has been tentatively rescheduled for June 5. If that doesn't work, we might do it in July, to coincide with a possible Summer Program. There should be 7 or 8 Baby Books to pass out.

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Summer Programs are up in the air. Lynn has yet not purchased passes for the Squam Lakes Science Center or Canterbury Shaker Village. In “normal” years, these have been used by Hill families to take their kids on their own field trips. We can do this on-line if appropriate.

2. Discuss next year’s budget.

This year, the Town decided to level fund the Library for the coming year. Sandy passed out a copy of the Hill Public Library 2020 Itemized Expenses and a worksheet detailing what was budgeted for 2019, what was actually spent during 2019, and her suggestions for how this coming year’s budget should be allocated. Lucy moved that Sandy’s proposed spending plan be adopted and presented to the Budget Committee. Sandy seconded, and the motion carried.

3. Sandy Boyce, our current Treasurer, is moving from town. We need to decide on who will take her place on the Library Board as Treasurer. We will also have to appoint another Library Board member. We will take this up at the June meeting.

The next meeting of the Board was not scheduled.

There being no more business, Sandy moved to adjourn. Lucy seconded.
The meeting was adjourned at 2:04 PM.