

HILL FIRE – RESCUE

18 COMMERCE ST. / PO BOX 226

HILL, NH 03243

(603)934-5350

APPLICATION FOR EMPLOYMENT

Please print and fill out all sections

Applicant Information

Applicant Name _____

Home Phone _____

Other Phone _____

Email Address _____

Current Address:

Number and street _____

City _____ State & Zip _____

How were you referred to Company? _____

Employment Positions

Position(s) applying for: _____

Personal Information:

Have you ever applied to / worked for the Town of Hill before? [☐] Y or [☐] N

If yes, please explain (include date): _____

Do you have any friends, relatives, or acquaintances working for the Town of Hill? [☐] Y or [☐] N

If yes, state name & relationship: _____

If hired, would you have transportation to/from work? [☐] Y or [☐] N

Are you over the age of 18? [☐] Y or [☐] N

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right / eligibility to work in the United States? [☐] Y or [☐] N

If hired, are you willing to submit to and pass a controlled substance test? [☐] Y or [☐] N

Are you able to perform the essential functions of the job for which you are applying, either with / without reasonable accommodation? [☐] Y or [☐] N

If no, describe the functions that cannot be performed

(Note: Company complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)

Have you ever been convicted of a criminal offense (felony or misdemeanor)? [☐] Y or [☐] N

If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case. _____

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Employment History

Are you currently employed? ☐ Y or ☐ N

If you are currently employed, may we contact your current employer? ☐ Y or ☐ N

Below, please describe past and present employment positions, dating back five years. Please account for all periods of unemployment. **Even if you have attached a resume, this section must be completed.**

Name of Employer: _____

Name of Supervisor: _____

Telephone Number: _____

Business Type: [_____

Address: _____

City, state, zip: _____

Length of Employment (Include Dates): _____

Position & Duties: _____

Reason for Leaving: _____

May we contact this employer for references? ☐ Y or ☐ N

Name of Employer: _____

Name of Supervisor: _____

Telephone Number: _____

Business Type: _____

Address: _____

City, state, zip: _____

Length of Employment (Include Dates): _____

Position & Duties: _____

Reason for Leaving: _____

May we contact this employer for references? ☐ Y or ☐ N

Name of Employer: _____

Name of Supervisor: _____

Telephone Number: _____

Business Type: _____

Address: _____

City, state, zip: _____

Length of Employment (Include Dates): _____

Position & Duties: _____

Reason for Leaving: _____

May we contact this employer for references? ☐ Y or ☐ N

References

List below three persons who have knowledge of your work performance within the last four years. Please include professional references only.

Name - First, Last: _____

Telephone Number: _____

Address: _____

City, state, zip: _____

Occupation: _____

Number of Years Acquainted: _____

Name - First, Last: _____

Telephone Number: _____

Address: _____

City, state, zip: _____

Occupation: _____

Number of Years Acquainted: _____

Name - First, Last: _____

Telephone Number: _____

Address: _____

City, state, zip: _____

Occupation: _____

Number of Years Acquainted: _____

Please Read and Initial Each Paragraph, then Sign Below

I certify that I have not purposely withheld any information that might adversely affect my chances for hiring. I attest to the fact that the answers given by me are true & correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure can be grounds for rejection of application or, if I am employed by this company, terms for my immediate expulsion from the company.

I understand that if I am employed, my employment is not definite and can be terminated at any time either with or without prior notice, and by either me or the company.

I permit the company to examine my references, record of employment, education record, and any other information I have provided. I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers & all other persons, corporations, partnerships & associations from any & all claims, demands or liabilities arising out of or in any way related to such examination or revelation.

Applicant's Signature: _____

Date: _____

**Town Of Hill Public Safety
Authority For Release of Information**

I, _____ whose personal information is:

Current Address: _____

Date of Birth: _____ Place of Birth: _____

Social Security Number: _____

Driver's License State of Issue and Number: _____

Father's Name: _____

Mother's Maiden Name: _____

Having filed an application for employment with the Hill Police Department or the Hill Fire Department consent to have an investigation made as to my moral character, reputation, and fitness for the position to which I have applied and to have such information as may be received in reference to my past record. I also agree that if applied to the Police Department and if requested, I will submit to a polygraph test.

I authorize and request every person, firm, company, corporation, government agency, court, association or institution, having control of documents, records, and other information pertaining to me, to furnish to the Hill Police Department, any such information, including records, documents, files, regarding charges or complaints filed against me, formal or informal, pending or closed, or any other pertinent data, and to permit the Hill Police Department or any of its representatives to inspect and make copies of such documents, records, and other information. When such documents and/or information are supplied, on the condition that the Hill Police Department holds them in confidence, I waive my right to inspect them.

I hereby release, discharge, and exonerate the Hill Police Department, its agents, and representatives, and any person so furnishing information from any and all liability of every nature and kind rising out of the furnishing, inspection or withholding of such documents, records and other information or the investigations made by or on behalf of the Hill Police Department.

The authority will not be revoked during the effective period from the date hereof to the date of revocation, if any, and will continue for one calendar year unless sooner revoked by the undersigned.

Witness

Applicant

Date

Date

Education, Training and Experience

High School:

School name: _____
School address: _____
School city, state, zip: _____
Number of years completed: _____
Did you graduate? [☐] Y or [☐] N
Degree / diploma earned: _____

College / University:

School name: _____
School address: _____
School city, state, zip: _____
Number of years completed: _____
Did you graduate? [☐] Y or [☐] N
Degree / diploma earned: _____

Vocational School:

Name: _____
Address: _____
City, state, zip: _____
Number of years completed: _____
Did you graduate? [☐] Y or [☐] N
Degree / diploma? : _____

Military:

Branch: _____
Rank in Military: _____
Total Years of Service: _____
Skills/duties: _____
Related details: _____

Additional Information

Do you speak, write or understand any foreign languages? [☐] Y or [☐] N
If yes, describe which languages(s) and how fluent of a speaker you consider yourself to be. _____
Do you have any other experience, training, qualifications, or skills which you feel should be brought to our attention, in the case that they make you especially suited for working with us?
[☐] Y or [☐] N
If yes, please explain _____

