

Hill Public Library
Board of Trustee Meeting Minutes
October 12, 2021

Meeting Called to Order: 2pm

Chair: Frank - Present Secretary: Dawn - Present Treasurer: None
Librarian: Lynn - Present
Other Attendees:

Secretary's Report Distributed and Reviewed.

Any Changes: No
Moved to Accept: Frank 2nd: Dawn

Treasurer's Report and Warrant Distributed and Reviewed.* Was not done as we have no Treasurer. Frank is trying to go through all the financials to organize and familiarize himself with everything. We've not had a Treasurer's Report or Warrant in 5 months.

1. Frank will get Bank Statements back to being mailed rather than online only.

2. Frank will deposit Copier monies.

Any Changes: N/A
Moved to Accept: 2nd:

Librarian's Report Month of September 2021.

Open Days: 16

Patron Count: 273

Computer Usage: Adults: 12 Children: 0

Circulation: 202

Downloadable Books: 45

Inter-library Loans: Borrowed In:16 Loaned Out: 23

Curbside: 0 Delivery: 0

School has resumed bringing children back to the library. The CLIF Grant has been Organized. The first resention granted is set for November 4th at JDB. The books from the Grant have been ordered with books being prepared by Baker and Taylor Books.

Friends of the Library Annual Christmas Movie with Santa has been cancelled. Instead, The Friends have planned and sponsored a Take and Make craft set for December 17th with Santa.

Lynn using vacation days: November 11, November 26, and December 24.

Moved to Accept: Frank 2nd: Dawn

Old Business:

Website design. Lynn will work with Web Designer.

New Business:

1. We were given a honorary check upon someone's death. Frank will investigate what needs to be done with it as it has some restrictions.

2. Charitable Trust Unit- Attorney General- Once a year we must submit all Library Trust Files. They'll accept Library's Page in Town Report. Lynn will Mail.

3. Need Budget for 2022. Budget Committee Meeting on November 3rd at 7pm.

Next Meeting: November 9th, 2021 at 2pm

Moved to adjourn: Frank 2nd: Dawn ended 3:46pm