

TOWN OF HILL

SELECTMEN'S MEETING

December 21, 2021

Selectmen Present: Tom Seymour, Shaun Bresnahan, Christopher Gronski & Lisa Seymour
(Administrative Assistant)

Selectmen Absent:

Public: David Thomson, Jamie Moulton, Donald Moyer, Thomas Angeley, Cathy Angeley, Shelly Henry and Stephen Thomson

Thomas Seymour brought the meeting to order at 6:31 pm.

FIRE DEPT:

Fire Chief Jamie Moulton came tonight to present an email for an alarm system with heat and smoke detectors for \$200.00. Chief Moulton presented an invoice from Bergeron for the 6 sets turnout gear. This includes jackets, pants, a blue helmet for the distinction of medical staff and 6 pair of gloves. Chief Moulton presented the invoice for the pagers from Ossipee Mountain Electronics and the invoice from The FireStore for the new flashlights. These funds are being encumbered from the 2021 budget. W.D. Perkins serviced both engines and will wait until spring to repair and service the pump. W.D Perkins stated that there was not much water in the gearbox. However, they did have a hard time with the plugs. Chief Moulton asked if he could purchase two envomask N95 Respirator Kits and replacement filters for the fire department at a cost of \$350.00. It was approved as long as he has the funds in his 2021 budget. Chief Moulton plowed and cleared the remaining fire hydrants in the village, the front of Commerce Street and the School Bus stop. The Chief extended his thanks to the residents that have cleared the fire hydrants near them. Currently the fire department has had a total 134 calls this year. 911 address signs were discussed as a fundraiser. Per NFPA Code 2018: New and existing buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These address signs follow these guidelines and shall be a minimum of 4 inches high with a minimum stroke width of ½ inches and be reflective.

HIGHWAY DEPT:

Nothing to report at this time

POLICE DEPT:

Nothing to report at this time

TOWN CLERK/TAX COLLECTOR:

Shelly Henry nothing to report

HEALTH OFFICER:

Nothing to report at this time.

PUBLIC SESSION:

David Thomson wanted clarification on the sidewalks that were removed on Mountain View Drive in regard to the labor and material costs. He said that a while ago he offered to do the removal for just the cost of fuel and a coffee. David stated that instead of cutting trees and plowing they are removing sidewalks. He wanted to know what will happen to the Sidewalk Expendable Trust Fund. He also wanted to know if the removal of the sidewalks could be subbed out. Shaun Bresnahan said that when you remove funds from a capital reserve it will show as an offsetting revenue. Shelly Henry stated that it was a petition warrant article that created the capital reserve account. This article was to establish an amount of \$100,000 over a period of time (funding \$25,000 per year) in order to receive a grant amount of \$400,000. If keep them, they will need to be maintained year around per RSA

31:19. Shelly Henry stated this was a petition by the townspeople and the Selectmen are doing what the article asks them to do. David Thomson wants to close the capital reserve account.

David Thomson asked Christopher Gronski when was it decided to remove the sidewalks. Christopher Gronski said it was agreed on in the Public Hearing on September 21, 2021 to remove 450 square feet of sidewalk on the north end of Mountain View Drive. The question came up about the loam that came from the dredging the pond. Does Park & Rec have plan to use it or can the town use it on the sidewalks. Tom Seymour said it was his understanding that Parks & Rec did have the intention of using the loam in the park. David wanted to know what is the plan is going forward. Shaun Bresnahan stated that no other decisions have been made on further removal of the sidewalks. Shaun Bresnahan said we only approved the North End of Mountain View Drive, which is the park side.

Stephen Thomson asked for clarification on the town budget. He asked if this was a bottom-line budget or a departmental budget? Shaun Bresnahan reminded Stephen Thomson that it is a bottom-line budget. In 2008, the highway spent their budget and equipment was broken and they were down a sander. Stephen Thomson is looking for a paper trail of these funds.

David Thomson stated the Fire Department needs 30k and asked if we are going to release the sidewalk money for this? The selectmen are agent to spend from this account. However, it can only be used on the sidewalks as this is the purpose of the capital reserve account. Christopher Gronski made a point that the townspeople can write a warrant article to dissolve the capital reserve account. This would need to be drafted and reviewed by Shelly Henry to verify the signatures on the petitioned article are valid. Shaun Bresnahan stated that we would like to have a meeting in the spring to see if we should move forward with the removal of the sidewalks. Donald Moyer asked about creating a warrant article to close the sidewalk capital reserve account. Shaun Bresnahan stated that you must have a warrant article to either keep them or remove them. Stephen Thomson asked again can we use the loam from the pond instead of purchasing it. We will need to look into the minutes from prior meetings to see what the intended use of the loam from the pond was. David Thomson we should have asked this question before we purchased the loam. Tom Seymour said the question was asked and it was his understanding that Parks & Rec was planning to use the loam in the park.

Trustee of Trust Funds provided an update of the capital reserve accounts that are held by New Hampshire Public Deposit Investment Pool (NHPDIP). Christopher Gronski asked for an explanation of how this pool operates. NH PIDIP is designed to meet the short-term investment needs of New Hampshire public entities and seeks to provide the following features. In 1993, pursuant to New Hampshire Revised Statutes Annotated ("RSA") 383:22 – 24, the State and the New Hampshire Bank Commissioner, with the assistance of an Advisory Committee, established, and continues to operate, the NHPDIP. NHPDIP seeks to provide the preservation of the principal, liquidity, income, convenience, professional management, diversification, accounting and the safekeeping of funds invested. Donald Moyer and Shaun Bresnahan stated that this is for governmental use only. Donald Moyer shared a spreadsheet with the current balances in the Capital Reserve Accounts and explained that the information provided will be included in the town report as the MS9 and MS10.

BOARD BUSINESS:

Building Permits:

None

Intent To Cut

None

Other Business:

Lisa Seymour is working on getting a better fuel price. Currently we are paying \$3.449 per gal with the transfer from A.D.G Fuel to Dead River. In working Dead River, we can enter into a cost-plus

price structure for the town office and fire department, which will be significantly lower than what we have been paying to AD&G. For example, at the cost-plus rate, we would have paid \$2.6809 per gallon which is \$.23 cents over the current market pricing and \$.768 less than AD&G pricing. We use propane for the highway department and we will use the same cost-plus structure and will be charged \$.34 cents over current market pricing. For example, in December the price would have been \$1.9325 per gallon. In the spring of 2022, we will be looking to a fixed price per gallon with Dead River to maintain what is in the best pricing. Shaun Bresnahan made a motion to move forward with the cost-plus price structure with Dead River Company for the Town Office, Fire Department and Highway Department. Thomas Seymour seconded the motion. All in favor.

Terra-Map, a division of Avitar Associates of New England, is looking into the cost to update the maps. Lisa Seymour provided Ashton Twombly with a file of changes from 2015 forward. Ashton was concerned that we were missing information from 2002 to 2015. In reviewing the Merrimack Deed Registry, no other subdivisions or lone line adjustments were found. Ashton is going to review the information and provide a quote. Lisa Seymour will reach out to Mr. Helmers to see if he knows of any changes in property during 2008 to 2015.

The resident at 404 Bunker Hill Road sent an email saying their mailbox was wiped out on the first snow of the season. His mailbox was compromised 3 to 4 more times, so he has moved it back another foot from the road. He stated that it's about 2 feet off the road and he also put reflection tape and reflectors on it as well. Lisa Seymour responded to the resident to let him know that the Road Agent would be reaching out to him. The resident followed up with an email stating he had reattached the mailbox and they could leave the replacement post and mailbox and he will install it back 2-1/2 feet from the road in the spring.

Robert Dupuis would like to shovel the Town Office building for \$25.00 per storm. Lisa Seymour asked the selectmen about this offer and it was decided that the Highway Department is responsible for keeping the Town Office, Library and Selectmen's Office clear of snow and ice during business hours.

Shaun Bresnahan made a motion to enter into Nonpublic Session at 8:18 pm seconded by Christopher Gronski. Motion passed unanimously. (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 8:32 pm seconded by Christopher Gronski. Motion passed unanimously. Motion made to seal the minutes passed unanimously.

Shaun Bresnahan made a motion to enter into Nonpublic Session at 8:51 pm seconded by Christopher Gronski. Motion passed unanimously. (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 8:54 pm seconded by Thomas Seymour. Motion passed unanimously. Motion made to seal the minutes passed unanimously.

Shaun Bresnahan made a motion to enter into Nonpublic Session at 8:54 pm seconded by Christopher Gronski. Motion passed unanimously. (RSA 91-A:3, II (c))

Thomas Seymour made a motion to leave nonpublic Session and return to public session at 9:02 pm seconded by Christopher Gronski. Motion passed unanimously. Motion made to seal the minutes passed unanimously.

Christopher Gronski made a motion to enter into Nonpublic Session at 9:03 pm seconded by Shaun Bresnahan. Motion passed unanimously. (RSA 91-A:3, II (c))

Christopher Gronski made a motion to leave nonpublic Session and return to public session at 9:17 pm seconded by Shaun Bresnahan. Motion passed unanimously. Motion made to seal the minutes passed unanimously.

The Selectmen discussed the driveway permit process to have this come through them as it starts the process when issuing a building permit The Planning Board agreed with this.

The Selectmen continued to prepare for the first draft of the Selectmen's budget for the town.

The Board addressed the Police Department budget. This is still a work in process as we are trying to hire an Administrator to help with the restructuring the operations and staffing.

The Fire Department budget has a slight increase over 2021 due the annual testing, training, telephone, and uniforms. We have added a direct cell phone for the fire department and will still maintain the Comcast account for internet and landline at the station.

The Highway Department also had a slight increase with wage increases. Proposed Transfer Station wages were decreased based upon a review of actual hours worked over the last five (5) years. Initial requests were over estimated.

The budget for the presentation to the budget committee will be presented by Shaun Bresnahan on December 22,2021.

With no further business to conduct, Shaun Bresnahan made the motion to adjourn the meeting Christopher Gronski seconded the motion. Motion passed unanimously motion at 10:55 pm.

Respectfully Submitted,

Lisa Seymour

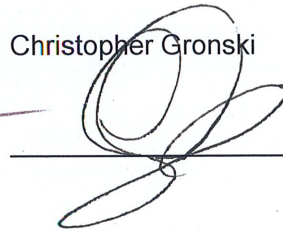
Tom Seymour, Chair

A handwritten signature in blue ink, appearing to be 'TS', written over a horizontal line.

Shaun Bresnahan

A handwritten signature in blue ink, appearing to be 'Shaun', written over a horizontal line.

Christopher Gronski

A handwritten signature in blue ink, appearing to be 'Chris', written over a horizontal line.