

TOWN OF HILL
SELECTMEN'S MEETING
April 26, 2022

Selectmen Present: Tom Seymour, Shaun Bresnahan, Frank Razzaboni, & Lisa Seymour
(Administrative Assistant)

Selectmen Absent: None

Public: Shelly Henry, Hill Town Clerk / Tax Collector; Jamie Moulton, Hill Fire Chief

Thomas Seymour brought the meeting to order at 6:30pm.

Board Business:

Hill Water Department and status of the Water Commission – Both Dave Hemeon and Mark Coffin turned in their resignations from the Water Commission due to personal reasons. The third Commissioner, Tony Cartier, told the Selectmen's Office that he was declining re-appointment. With the entire Commission giving up their duties, the Board of Selectmen will operate the Water Department until such time as a new Commission could be appointed. It was also noted that the water department does not have a meter reader or secretary.

All keys, hardware, and pertinent documents will be turned in by Dave Hemeon and / or Mark Coffin. Fire Chief Moulton has the key used to turn on / shut off water to residences. It was reported that SKR (handles watermain breaks & hydrant repair) has the town's metal detector used to locate pipes underground.

The Board of Selectmen, while disappointed with the departure of all the Commissioners, want to acknowledge and thank Dave, Mark, and Tony for their efforts to assure a safe and sound water system continues to service residents in the village.

A notice will be included in April's invoices informing the village water system users of the change in the Water Commission and of the Selectmen's temporary responsibility.

The Selectmen approved and signed off on all open water department warrants to keep billing on track.

The Selectmen weighed the Pros and Cons of maintaining a quarterly meter reading. Frank Razzaboni felt that returning to the monthly meter reading would be appreciated by the system users. Shaun Bresnahan thought the users could easily budget for quarterly meter reading. While the frequency remains in debate, Shelly Henry asked if the meter reading could be done no later than the second weekend so that she could have the third week to generate the warrant for approval and have time to send out the invoices that same week. The Selectmen agreed this could be coordinated.

The meter reading equipment is brand new and operates different than the last unit. Before meter reading can be done, E.J. Prescott will need to come in to train others in the meter's use.

The Selectmen and Fire Chief Moulton ran down a brief list of priorities going forward. While not exhaustive, the list includes:

Fire Hydrant Repair: Pump House, Ferrin Street, and Mountain View Street.

Pump House: Pump Systems handles pump house systems. Shaun Bresnahan will contact them and advise them of the recent changes.

Water Meters: An inventory needs to be taken because there are several homes using the water system but do not have functioning meters. Once the quantity is identified, it will need to be identified who performs the installations. Depending upon the cause of the meter failures, the homeowners may be subject additional fees.

Spare meters are currently being kept at the pump house. There are manual reading meters and auto-reading meters available. A future plan to replace all meters with the auto-reading style will shorten the time required to collect the data and result in labor cost savings.

Water Breaks / Emergencies: Fire Chief Mouton and Shaun Bresnahan volunteered to take on first call duties with Frank Razzaboni and Tom Seymour acting as back-ups.

Lisa Seymour will contact Green Light to set up an email address for the water department.

Former Water Commissioner and Water Commission Chair, Jerry Desrochers, volunteered to come in and guide the Selectmen through the process of the Water Department operation requirements (State & Federal). Jerry has years of experience and knowledge that will be of great assistance to the Selectmen.

The Selectmen agreed to hold Water Department meetings separate from Selectmen Meetings. The Water Department Meetings will take place on the second Tuesday each month at 6:30pm. The first meeting will be May 10, 2022, in the Selectmen's Office.

Catch Basins / Storm Water Control – It has been noted that the town's catch basins used for storm water run-off need to be cleaned out and inspected as a handful of those are also in need of repair. The Selectmen agree to conduct an inventory of the catch basins and their location. This information will be presented to contractors as a basis for quoting the cleaning and inspections. A single quote had been presented, but the Selectmen prefer to have multiple quotes, if they can be obtained. Fire Chief Moulton volunteered to check with the Town of Bristol to see who they use. Tom Seymour volunteered to contact Judie Milner, Franklin City Manager, to see who they use.

Gravel Excavation – Form approved and signed.

Hill Police Department – Don Sullivan will be in the next Selectmen's meeting to provide an update.

Hill Highway Department – The Selectmen note that the Highway Department has started working summer hours. They are working 10-hour days Monday through Thursday. The Selectmen also need to talk with the Highway Department about the handing of nuisance beaver dams to be sure they are aware of the proper process and to be cognizant of collateral damages.

Non-Public Session – Shaun Bresnahan made a motion to enter Nonpublic Session at 7:55pm and was seconded by Frank Razzaboni. Motion passed unanimously. (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 8:23pm and was seconded by Frank Razzaboni. Motion passed unanimously. Motion made to seal the minutes passed unanimously.

Adjournment – With no further business to conduct, Shaun Bresnahan made the motion to adjourn the meeting. Frank Razzaboni seconded the motion. Motion passed unanimously motion at 8:29pm at which time Tom Seymour adjourned the meeting.

Respectfully Submitted,

Tom Seymour

Tom Seymour, Chair

Shaun Bresnahan

Francis Razzaboni

