

# Hill Water Department

## Meeting

July 12, 2022

**Commissioners Present:** Tom Seymour, Shaun Bresnahan, Frank Razzaboni & Lisa Seymour  
(Administrative Assistant)

**Commissioners Absent:**

**Public:** Nathan Mills

Tom Seymour brought the meeting to order at 6:30 pm.

**Commissioner Business:**

**Warrant:**

Water Bills – Signed

The water meters were read on the weekend of July 10<sup>th</sup>.

Jerry Desrochers assisted with the creating of the warrant and reviewed the Import and Export reports for accuracy.

**Open Public:**

The out of service hydrants were discussed. Mountain View Drive and Ferrin Street. SKR plans on doing the fire hydrant on Mountain View Drive Friday July 15<sup>th</sup> and Ferrin Street on Saturday. This is contingent on them finishing another job site in time. The new fire hydrants will be yellow. However, they can be painted red. Nathan Mills stated that Chief Moulton wants to paint the other hydrants as well. Shaun Bresnahan mentioned that if the Chief has a hard time finding the paint, he should check at Sherwin and Williams.

Nathan Mills said the Fire Chief mentioned that low water presser was reported on Quimby Road.

Frank Razzaboni asked about the remaining paving. Frank said that he would like to have in front of the Fire Station on Commerce Street done first. Shaun Bresnahan said that maybe we should look into contracting a small paving company for patch repairs. When Crescent Street was done SKR prepared it and R&D Paving completed it.

115 Old Town Road inquired about changing the waterline from the curb stop to the main house. Lisa Seymour will reach out to them to let them know that the Water Commissioners will to be notified before they back fill it. The Commissioners will inspect the service line to make sure it is 6 feet deep and that the service is bedded in a minimum of six inches and covered with a minimum of six inches of clean fill as required per Hill Water Works Ordinance (2019).

The Water Commissioners discussed the hydrant flushing process. These will be done twice a year by the commissioners, fire chief and SKR.

Nathan Mills mentioned that the water pressure was very low at the hydrant near Brookside and they cannot draft off that one.

The gate at the pump house should be locked at all times. Shaun Bresnahan said the gates need to be straightened first. Signage should be placed on the gate stating Public Water Supply KEEP OUT. Frank Razzaboni said signage was at the pump house and he would install them. One sign would also be placed on the pump house door.

Tom Seymour provided an update on the chart recorder that is not reading correctly. Pump Systems said that the chart recorder is old and they recommend replacing with a newer model. They are going to provide a quote for the repair of the existing recorder and a new digital recorder. They will need to check the cell signal to see if it is strong enough to get the data out from a digital recorder.

Tom Seymour asked for an update on the house water meters that are not working. After reading the meters this month, we had 10 meters that are not reading. We currently have the equipment to repair these. It was suggested that the meters on route 3A be changed to auto readers for safety reasons everyone agreed. E.J. Prescott will be contacted to see if they still provide meter installation services.

Brookside contacted the water department about the high usage on the last month billing. It was explained that the meter wasn't read for several months because the meter could not be found. This was a catchup billing and going forward it will be read every month. The commissioners would like Lisa Seymour to reach out them and invite them to the next meeting to discuss the issue. Josh Tucker on Old Town Road has a similar issue and we will reach out to him as well.

Tom Seymour asked for clarification on the roll each interim commissioner will undertake going forward. As a result, Shaun Bresnahan will take main system operations, including the water mains, system maintenance, main breaks, etc. and will be working with SKR Site Services for major water system maintenance and repairs. Frank Razzaboni will be handling the water system from the curb stop to the service address and will be working with EJ Prescott on the replacement of meter equipment. Tom Seymour will address all state and federal requirements including reporting, systems testing and analysis, and will be working with Pump Systems, Inc.

Shaun Bresnahan will be cutting the grass at the pump house and he is donating his time.

The water commissioners will be meeting the 2<sup>nd</sup> Tuesday of the month at 6:30 in the Selectmen's Office.

With no further business to conduct, Shaun Bresnahan made the motion to adjourn the meeting Frank Razzaboni seconded the motion. Motion passed unanimously motion at 7:00 pm.


Respectfully Submitted,

Lisa Seymour

Tom Seymour, Chair



Shaun Bresnahan



Frank Razzaboni

