

TOWN OF HILL

SELECTMEN'S MEETING

September 6, 2022

Selectmen Present: Tom Seymour, Shaun Bresnahan, Frank Razzaboni & Lisa Seymour
(Administrative Assistant)

Selectmen Absent: None

Public: Bruce Blazon, Holly Petrini, Russell & Shelly Horan, Martin & Tammy Furnbach & Maria Merker

Tom Seymour brought the meeting to order at 6:00 pm.

Tom Seymour made a motion to enter into Nonpublic Session at 6:01 pm seconded by Shaun Bresnahan. Motion passed unanimously. (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 6:30 pm seconded by Frank Razzaboni. Motion passed unanimously. Motion made to seal the minutes passed unanimously.

HIGHWAY DEPT:

Dean Stevenson stated not much going on, just grading the roads. The front loader needs to have the motor rebuilt. Tony Cartier thought it would probably cost between \$15,000 to \$20,000 to repair it because the head is cracked. Dean said that they could probably change the motor. Shaun Bresnahan asked how long it would tie up the garage. Dean wasn't sure but it would take him and Tony to do the work. Currently the loader can be used at the Clough pit for loading the trucks. The loader was purchased in 1986. Shaun Bresnahan suggested that we get an estimate from an outside source to repair the grader. Dean Stevenson thought that International repaired the grader or maybe Charles Henry might know someone. Maria Merker suggested Knoxland Equipment. Shaun Bresnahan stated the selectmen will work on a plan to repair the loader. Shaun Bresnahan asked how is the rest of the equipment running. Dean Stevenson said good for right now.

The work that was done by GMI on Borough Road left a lip and the water is not shedding. The residents are having a hard time getting into the driveways. This is also causing the undermining of the road. Dean informed the board that he planned on addressing this issue tomorrow. Shaun Bresnahan noticed that the water pumper truck passed inspection and asked Dean if he ever considered using a calcium chloride brine for winter maintenance and protect the gravel roads. Dean Stevenson said he thought this would be expensive to do. Dean also said at a town meeting they said all of the town will never be paved.

Lisa Seymour reminded Dean Stevenson and the Board of Selectmen that Bellemore will be coming to do the catch basin cleaning and evaluation at the end of September.

The POs were issued for the highway clothing and each employee received a \$250.00 allowance.

POLICE DEPT:

No report at this time.

FIRE DEPT:

No report at this time.

TOWN CLERK/TAX COLLECTOR:

Shelly Henry came tonight to speak about the upcoming election next week. It will be in the library and she was hoping that it could be set up early on Monday so she could get her things done during

the day on Monday to be ready for Tuesday. The Selectmen will be setting up the booths in the library Monday morning. Shelly was concerned about the lunch for election day. Tom Seymour mentioned going back to the potluck seeing that we are at the building. Shelly said that it adds extra work and said that it would be easier to either have the people bring their own or have the Selectmen purchase the lunch as they have done that in the past. Shaun Bresnahan said that the Board of Selectmen would purchase lunch for the election staff. Shelly asked if we would have an officer on duty? No, it is not needed to transport the ballot results. It can be the Moderator or a Selectmen. However, we will check the RSAs for clarification. Kimberly Moyer will need to be appointed as the ballot clerk for the Republican party. The ballot clerk for the Democrat party is all set.

Shelly Henry will be making an offer for an assistant and would like her to meet the Board of Selectmen at their next Selectmen's meeting. Lisa Seymour will let Shelly Henry know about the time.

HEALTH OFFICER:

No report at this time.

PUBLIC SESSION:

Caroline Olsen Building permit (Carol Olsen & Holly Petrini Clough Road Map R7 Lot 20) Constructing a new home that is 33' x 44' with a garage 22' x 28'. Permit is missing completed energy audit for the New Hampshire Energy Code EC-1. Selectmen approved pending receipt of the NH energy audit.

Russell Horan property is less than the deed reads he wants town to survey and rebate the overage. Mr. Horan was looking for a 2-acre parcel of property and his realtor located this one in Hill NH. However, when reviewing, the property lines of the lot he feels there are only 1-1/4 acres. Tom Seymour advised that the acreage as reported by surveyors, including errors, are liabilities assumed by the surveyors, not the town. Mr. Horan would also like to remove the sheds and build a garage. Tom Seymour said that your realtor should have looked into this because according to the Town Ordinance this is a non-conforming lot as it's under 3 acres and which doesn't allow for a garage to be built. Lisa Seymour will reach out to the assessor in regards to the acreage on the tax card.

Martin & Tammy Furnbach (46 Clough Road Mar R7 Lot) wanting to add a 24' 8" x 16' Storage room with composting bathroom, deck, mud room and sunroom. The question was asked if you can have a building with a bathroom without a septic approval? Mr. Furnbach thinks you can if the other method of disposal is approved by the NHDES. Shaun Bresnahan stated that in accordance to the town ordinances, section F. Floor Area per Dwelling Unit: No dwelling of any type shall have a total livable floor space of less than 600 square feet. The existing shed is 192 square feet and the addition to the shed will be 624 square feet and this will meet the requirements of the zoning ordinances. Shaun Bresnahan asked them to provide more information regarding the alternative septic solution and reschedule to September 20th for the approval of the building permit.

Bruce Blazon came to talk about 25 Snow Road and its status. Bruce asked if the town would be entering into a lease tenant agreement with 25 Snow Road? The Board of Selectmen said no. Bruce then offered to coordinate a tenant agreement if the town were to lease him the property. Frank Razzaboni made a motion to reject the offer of a lease agreement with Mr. Blazon. Shaun Bresnahan seconded the motion. All in favor. Bruce asked if the town was aware that Mr. Wallace is selling firewood at this property.

Selectmen Business:

Building Permits:

August & Maria Merker (Bunker Hill Road Map R12 Lot 50) wanting to construct a 2-story split level home. The building permit was denied because it doesn't have the required road frontage. A notice of decision will be needed to move this forward to the Zoning Board for a variance request.

George Nelson & Jennifer Cross (115 Old Town Road Map R9 Lot 35) wanting to add a 12' x 16' addition and fixing existing deck. Approved

Brian & Lynda Williams (Tioga Road Map R13N Lot 4) New construction of a 36' x 40' garage with studio in-law, one bathroom, and attic storage above. Approval is pending the Energy Code approvals from the State.

Intent To Cut

None

Yield Tax:

Michael & Caroline Hines 269 NH Route 3A Map R10 Lots 4,12 & 13 – Signed

Gravel Taxes:

Bootjack Road LLC Christopher Seufert Map R6 Lot 08 Gravel – Signed

JP Morrison Construction, LLC Map R- Lot 28 Gravel – Signed

Driveway Permits:

Sirois Platts, Lorna & Michael Map R7 Lot 16 Lynch Road – Dean Stevenson needs to approve. The Board of Selectmen will review upon completion.

Sirois Platts, Lorna & Michael Map R4 Lot 16 Lynch Road – Dean Stevenson needs to approve. The Board of Selectmen will review upon completion.

Other Business:

After a few minor changes, the Personnel Manual is ready to send to the legal counsel for review.

Sidewalks on Mountain View Drive was approved at town meeting to be removed. What are we doing to move this forward? Shaun Bresnahan said that SKR is interested in doing the work and he will reach out for a quote and time schedule. Frank Razzaboni asked about the paving on Mountain View Drive and in front of the fire station. Shaun will talk to SKR about having this completed before winter.

We need to create the Legal CAP Reserve account. A letter needs to be drafted and signed by the selectmen and presented to the Trustees of the Trust funds.

Parks and Rec had added \$2,000.00 to maintenance for the repair of the stairs leading to the ball field, which has yet to be completed. Shaun Bresnahan stated that the Budget Committee added the money and Parks & Rec agreed. With the resignation Karen Welch it is unlikely it will get done. Tom Seymour said this will be addressed when they present their budget this year if has not been completed.

Bill Karkheck of Dead River emailed a fixed price quote to the Town of Hill for propane for \$1.8990/Gallon fixed for 2,400 gallons. The board voted to move forward with Dead River after checking on their questions.

Accepting State Block Grant Funding – Public Hearing will be held at the next meeting at 6:30 pm to accept the funds

Accepting ARPA Funds – Public Hearing will be held at the next meeting at 6:30 pm to accept the funds

School Agreement has minor changes that need to be done, these changes include the trash and stairs the lower ball field. Tom Seymour will make these changes and resend to Shaun and Frank for review.

NHEC has awarded the Town of Hill \$3,600 for the rebate on the mini splits that were installed at the Town Office Building. The NHEC would like to do a feature story on the town because of their concerns of rising costs and other energy costs saving projects that could be done through the NHEC.

Budgets have been sent to department heads and the budget committee has a proposed schedule for the departments. Shaun Bresnahan will work with the budget committee to confirm the schedule for department heads.

Andover Snowmobile Club's annual permission request to cross town property – Signed

The Selectmen will be closing the office early on Wednesday September 7th.

The Hill Water Works had their state inspection and it went well. There are some minor changes requested. The chart reader at the pump house needs to be replaced and Pump Systems would like to replace this with a remote reader. However, the cell service is very poor in that area. We do have a couple of options because Comcast and Consolidated Communications have service in that area. Laura DeFazio, from Pump Systems, does read it manually every week and is concerned because it is 15-years old. Tom Seymour has asked Pump Systems to provide quotes for a new system. The metal fittings are rusty at the pump house which is probably due to the high humidity in the building. It was suggested that we put a dehumidifier in place. Need to schedule a meeting with Pump Systems to discuss the water analysis and levels of chlorine, caustic, and the backup pumps. Shaun Bresnahan suggested that we should be looking into a generator for the pump house. The water tank needs to have a mesh screen over the overflow pipe and there are a few trees that will need to be cut. The final report is on file at the town office.

Granite State Rural Water Association started mapping the water system before COVID-19. We will need to reach out to them for the results of the mapping.

Frank Razzaboni made a motion to enter into Nonpublic Session at 9:17 pm and was seconded by Tom Seymour. Motion passed unanimously. (RSA 91-A:3, II (c))

Tom Seymour made a motion to leave nonpublic Session and return to public session at 9:27 pm. Motion seconded by Shaun Bresnahan. Motion passed unanimously. Motion made to seal the minutes passed unanimously.

With no further business to conduct, Tom Seymour made the motion to adjourn the meeting and Shaun Bresnahan seconded the motion. Motion passed unanimously motion at 9:30 pm.

Respectfully Submitted,

Lisa Seymour

Tom Seymour, Chair

Shaun Bresnahan

Frank Razzaboni

