

# TOWN OF HILL SELECTMEN'S MEETING

September 20, 2022

**Selectmen Present:** Tom Seymour, Shaun Bresnahan, Frank Razzaboni & Lisa Seymour  
(Administrative Assistant)

**Selectmen Absent:** None

**Public:** Robert Schulte, David Joyce, Mark Labonte, Nathan Mills, Thomas Angeley, Marshall Bennett and Karen Monahan

Tom Seymour brought the meeting to order at 5:15 pm.

Karen Monahan is interested in the open position as the assistant Town Clerk Tax collector for the Town Hill. Karen met with the Board of Selectmen and discussed her background and qualifications for this position. Karen has worked in New London as a secretary for a law firm. Karen currently works at the Minot Sleeper Library in Bristol. Karen would be scheduled two days a week to train with Shelly Henry before starting her training with the State of NH. Karen has no experience in municipality experience but very eager to learn.

Thomas Seymour will make the motion to move forward with the background verification from the Minot Sleeper Library and hire Karen Monahan for the assistant town clerk/deputy tax collector. Francis Razzaboni seconded the motion. All in favor.

Karen will meet with Lisa Seymour to complete the necessary paperwork.

Shaun Bresnahan made a motion to recess the Selectmen's meeting and reconvene after the Water Commissioner's meeting. Thomas Seymour seconded the motion. All in favor

The Selectmen's meeting reconvened at 6:28 pm.

Thomas Seymour opened the Public Hearing to except monies received from Senate Bill 401 & the second installment of ARPA funding.

## **Public Hearing:**

Public Hearing is to accept Hill's special one-time highway payment in accordance with Senate Bill 401 payment for maintenance, construction and reconstruction of Class IV and V highways. The Town of Hill received \$44,241.85. The board discussed the possibility of putting these funds into a capital reserve fund for future projects. Lisa Seymour reminded the board that only the funds voted at town meeting can be allocated to the Capital Reserve Funds. There was discussion of putting the funds in a restricted unreserved fund balance account because these funds cannot be used to offset taxes. They concluded to use the funding for the paving that was completed on Borough Road.

Shaun Bresnahan made a motion to accept the SB 401 funds and apply them to the GMI paving on Borough Road. Francis Razzaboni seconded the motion. All in favor.

Public Hearing is to accept the distribution of the Local Fiscal Recovery Funds (LFRF) from the State under the American Rescue Plan Act of 2021 (ARPA). The Town of Hill received \$57,998.07. These monies can be used for COVID related events as well investment in the water, sewer, broadband infrastructure. The money received last year replaced the mini splits in the Town Office Building and to clean and develop a plan to replace the damaged catch basins in the village. Shaun Bresnahan mention future projects could include replacement of water analyzer in pump house and or generator for the well house.

Shaun Bresnahan made a motion to accept the Local Fiscal Recovery Funds (LFRF) from the State under the American Rescue Plan Act of 2021 (ARPA) funds. Thomas Seymour seconded the motion. All in favor.

Shaun Bresnahan made a motion to close the public hearing. Thomas Seymour seconded the motion. All in favor

**HIGHWAY DEPT:**

No report at this time

**POLICE DEPT:**

No report at this time.

**FIRE DEPT:**

Chief Jamie Moulton asked about the fire hydrant training. Shaun Bresnahan stated the Danny from SKR will be meeting with the Water Commissioners and Fire Department to develop a procedure for using the hydrant system. Jamie asked if SKR can be here for field training? The commissioners will look into this. The fire hydrant on Mountain View was replaced. The Ferrin Street hydrant that was reported as broken and need to be replaced was functioning. Shaun commented that there are costs just to mobilized SKR in addition the parts cost \$4,800.00. The water commissioners voted to keep the materials for future repairs because the cost of replacements is only rising at last month's meeting. Chief Jamie Moulton asked why there isn't one of the Fire Department personnel on the Water Commission? The Selectmen are looking for people to become commissioners and would he like to be appointed? Chief Moulton said that he definitely doesn't have the time. The water inspection of each valve needs to be done every 5 years according to DES. The fire hydrant's need to be painted and keep a log of which way each the isolation valves turn for on-off. Shaun Bresnahan asked if the hydrants could be painted with a mark showing the direction to turn them to avoid breaking stem valves. Jamie asked about the hydrant flushing because we would like to get this done before it gets too cold. Shaun Bresnahan will coordinate this with Danny at SKR for October. Jamie asked about the pavement in front of the Fire Station because winter is coming and the water stem is sticking up and could be hit when they are plowing. Shaun will be looking into this with Danny to schedule not only the Fire Station but also Mountain View Drive. Jamie brought up that parts of Crescent Street by the pond has pavement caving. Marshall Bennett suggested laying down ledge pack to hold the road. Chief Moulton had a training session at the dump on Monday evening. They burnt the brush pile that had not been done in a while, it was still burning the next day and the Highway Department watched and pushed it up. Jamie will turn the pile again after the meeting and stop by to talk with the Transfer Station Staff about putting the new brush off to the side until the current pile is out.

Mark Labonte will attend the LRFD board meeting in Jamie's place.

Stephen Arruda passed the EMR class and is expected be Fire Fighter 1 certified in November. Joseph Sullivan still needs to take the test for the EMR class and is working on his Fire Fighter 1 cert.

Chief Moulton asked if a Capital Reserve Account could be set-up for Welfare cases? Shaun Bresnahan and Thomas Seymour said that this year was an abnormal year due to unforeseen situations and the economy. Shaun also stated that this is the first year we have ever gone over the \$5,000 budget. Thomas Seymour stated the residents tells us what is approved for spending at Town Meeting. Shaun Bresnahan said that you need to prioritize your needs because we are anticipating that things will be tight with the rising costs of electric, heating oil, propane, diesel and other costs. The Board stated that if you have an emergency that needs to be taken care of right away just let them know. When asked about the status of the RIT PAK unit Jamie said he has not been able to reach them and still has the check. He will reach out to them tomorrow.

Shaun Bresnahan asked about the trucks. Chief Moulton stated that they are all good. However, Engine 2 is leaking anti-freeze; they will flush the system and monitor. If leak persists, they will take it to garage. The generator at the school (emergency shelter) needs to be repaired the anti-freeze is slowly leaking. Jamie needs to reach out to CAT and have them come and service this before winter. Lieutenant Marshall Bennett said that he might have a resource to reach out too because they have the same generator at the State.

Deputy Chief Mark Labonte took the Hill Rescue 1 to the Grange Day parade and received a first-place ribbon. Mark stated that it was a lot of fun. The Hill Fire Department had a 9-11 remembrance ceremony and sounded the sirens at the times when the four attacks took place.

Hebron held a DART training and Hill was invited to the training. Gilford is still holding training and Hill has an open invitation to participate in these classes.

Jamie asked if the new computer for the Fire Station been paid because he didn't see the expense yet. The Fire Department presented their budget to the selectmen with a significant increase in wages, fuel oil, uniforms and electricity. We are still waiting for the Ambulance Contract and the Dispatch fees. They asked when warrant articles would be due because they want to replace the roof and upgrade the furnace. Tom Seymour asked Chief Moulton to go back to the drawing board and recalculate the 2023 wage requests as the numbers were not "adding up".

Captain Nathan Mills provided an update on the medical supplies. He continued with things that are needed but not until next year such as 2 additional Scott masks, more SCBA bottles as the current ones reach expiration date and air packs. Shaun Bresnahan asked if any of the ones we have approaching the 15-year life cycle? Nathan stated we are okay right now. Nathan Mills also mentioned that Joseph Sullivan will need a new set of turnout gear in 2023 and these cost between \$4,000 to \$6,000 dollars. Thomas Seymour asked if any of the items that we have talked about have been included in the 2023 budget. Nathan said no but we will need them. Tom suggested that they review the needs and add them to the budget.

Chief Moulton stated that they have started a log of the fuel usage, mileage and damages after a fire call.

**TOWN CLERK/TAX COLLECTOR:**

No report at this time.

**HEALTH OFFICER:**

No report at this time.

**PUBLIC SESSION:**

A few months ago, after the flag pole light was installed at the pond Robert Shultz asked about having a flag pole at the school so the children could learn about the flag. Robert spoke with Brian Connelly regarding this and he thought it was a great idea but indicated he would need selectmen's permission first since the flag pole would be placed on town owned property and Bob. Bob is asking for permission to place the on town property. Bob has a flag pole that he will donate and will reach out to have a flag donated. Shaun Bresnahan made a motion to give permission Robert Shultz and the Jennie D. Blake school to install a flag pole and the town will not have responsibility in maintaining it. Thomas Seymour seconded the motion. All in favor.

Thomas Seymour made a motion to amend the Intergovernmental Agreement to reflect this change. Shaun Bresnahan seconded the motion. All in favor.

David Joyce came to the selectmen to let them know that he is concerned about not having police present in the town. There have been several times that he has seen things happening in the town because he leaves very early in the morning for work. The Board of Selectmen are aware of these issues. David specifically mentioned an incident where youngsters were pursued by a pair of

juveniles in a car and the juveniles were brandishing firearms. Currently the State Police are covering Hill- we could contact State Police and report the indecent but it was felt that he was a more direct witness to the situation and State Police would be more responsive.

### **Selectmen Business:**

#### **Building Permits:**

Martin & Tammy Furnbach 46 Clough Road Map R7 Lot 24 – Open Discussion on compost bathroom on hold.

#### **Intent To Cut**

None

#### **Yield Tax:**

Mark Hargreaves & Jennifer St. Louis 30 Cass Mill Road Map R3 Lot 31 and R3 Lot 09 – Signed

Faith Knowles Brown Road Map R3 Lots 43, 48 & 49 – Signed

Hoar, Blakely D. Realty Trust Poverty Pond Road Map R14 Lot 5 – Signed

#### **Driveway Permits:**

Sirois Platts, Lorna & Michael Map R7 Lot 16 Lynch Road – Permit for Construction approved by Shaun Bresnahan

Sirois Platts, Lorna & Michael Map R4 Lot 16 Lynch Road – Permit for Construction approved by Shaun Bresnahan

#### **Other Business:**

Mango Security advised we should change over to digital fire alarm system board. The Selectmen reviewed the information. The Board asked Lisa Seymour to reach out to Mason Alarm for a quote.

Selectmen Meeting Minutes September 06 – Signed

Shaun Bresnahan stated that the highway department did a good job dressing the shoulders on the newly paved section on Borough Road and Shaun gave them an at-a-boy. The Highway Department's laptop is all set and Shaun added the new email address and showed Dean Stevenson how to use it.

The Selectmen's Office has been reconfigured to improve effectiveness of the meetings. We still need to move the file cabinets to bring the water department files. Lisa Seymour asked if we could get the rugs commercially cleaned because they have not been done in a longtime. This cleaning would include the Town Clerks office as well. Francis Razzaboni will be getting pricing for this.

Reminder that we will be working with the assessor on getting the MS-1 ready for the final billing and also the MS-434R revised revenue

The Board of Selectmen discussed the upcoming Halloween trick or treating hours. They have decided to stay with the traditional date and allow for trunk or treat on Commerce Street as long as they don't block the road. Halloween will be October 31<sup>st</sup> from 6:00 pm to 8:00 pm. Lisa Seymour will let WMUR know and the Jennie D. Blake School. Tom Seymour expressed growing concern over the increasing use of this area for social gatherings as it is a roadway used to access the store, post office, and fire department. He feels this presents a serious safety issue.

Avitar Mapping update: The maps had a lot of changes so it is taking longer than expected. Lisa Seymour will reach out LRPC for an update on the shape file for the wellhead protection area which will be added to the maps.

Granite State Rural Water Association started mapping the water system before COVID-19. We will need to reach out to them for the results of the mapping.

The Selectmen will be having a 2023 budget workshop on September 29, 2022. This will be preceded by a non-public session for discussions with town council.

With no further business to conduct, Shaun Bresnahan made the motion to adjourn the meeting and Thomas Seymour seconded the motion. Motion passed unanimously motion at 9:18 pm.

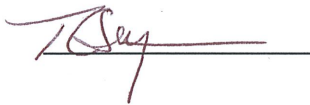
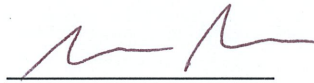
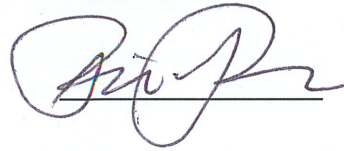
Respectfully Submitted,

Lisa Seymour

Tom Seymour, Chair

Shaun Bresnahan

Frank Razzaboni

Handwritten signature of Tom Seymour in blue ink, written over a horizontal line.Handwritten signature of Shaun Bresnahan in blue ink, written over a horizontal line.Handwritten signature of Frank Razzaboni in blue ink, written over a horizontal line.