

TOWN OF HILL

SELECTMEN'S MEETING

March 21, 2023

Selectmen Present: Shaun Bresnahan Chairman, Frank Razzaboni, Stephen Thomson & Lisa Seymour (Administrative Assistant)

Selectmen Absent: None

Public: Mark Labonte, Tom Seymour, Natali Mills, Nathan Mills, JoAnn Irving, Marshall Bennett, Shelly Henry and Jamie Moulton.

Shaun Bresnahan brought the meeting to order at 6:30 pm.

Shaun Bresnahan welcomed Stephen Thomson to the Board of Selectmen. The procedure for the chairperson was discussed. Shaun Bresnahan will be the chair per the March 15, 2022 Selectmen's Meeting Mins. "Shaun Bresnahan made a motion that the Selectman entering their third year of their term would chair the board. Thomas Seymour seconded the motion. All in favor"

FIRE DEPT:

Fire Chief Jamie Moulton reported that it's been quiet. Jamie was interested know what wages increases were approved. Shaun Bresnahan said the 30% raise in hourly rates was approved with the approved operating budget. JoAnn Irving asked if it included the Chief as well. The answer was yes.

The Chief stated that we currently have two firefighters training as EMT's and three in Fire Fighter 2 training. Training should be completed in 2-1/2 months; may be the last classes offered for free. Jamie Moulton said the State is working on a new program for reimbursement of training expenses for first responder training. Mark LaBonte understanding of future funding would include each successful student would be paid \$1,000 for their time. The State realizes there is a shortage of trained EMS, firefighters throughout the state. Nathan Mills added that Best Care Ambulance service has closed after 30 years of business because of low insurance payment not covering expenses.

Jamie Moulton stated that they are fixing stuff, mostly saws. Mark LaBonte priced a new/used chainsaw, Stihl 441C with (1) 24" bar, (1) 20" bar and 2 chains for \$800. Shaun Bresnahan asked if FD had chaps, helmets, eye protection and ear protection on the trucks? Jamie stated they have everything but eye protection and ear protection. Stephen Thomson asked what the Highway has for chainsaws. Shaun thought they had Husqvarna but not sure what size. The question was asked who is responsible for cutting up a tree that comes down and not on the wires. Jamie said that the Fire department is toned out for these and they will clear the scene but is it their responsibility to clean the side of the road. Shaun Bresnahan said it should be the highway department. Marshall Bennett asked if the FD could do chainsaw training at the highway Clough Road pit? Shaun said that Dean is planning on doing crushing this summer so they should check with him to see if there are trees that need to be cut. The other area would be at the Transfer Station.

Shaun Bresnahan asked for a list of what the FD need for equipment this year and to prioritize these items. They need to remember we have a purchasing policy and they need to have it approved before they purchase the items. Jamie Moulton stated they need a new K112 saw because they have no way of venting a building. The current saw is old, doesn't run well and unreliable. He is looking into a new K-12 saw that will cut nails, shingles and metal roofing. It needs to fit the trucks because they have limited space. Shaun Bresnahan said that we have been kicking this around for a year and half. Jamie also said that they need traffic signs. They are \$130 each and are 6' – 8' tall. We need four but can start with 2. Marshall Bennett will look into this. For safety they need vests and traffic cones. Battery lights we have a too big for the trucks. Jamie is looking at lighting made by Milwaukee.

Shaun Bresnahan asked about the replacement plan for the SCBAs. Jamie Moulton will look into this.

Jamie discussed the need for new gear for Joseph Sullivan because he can now enter buildings. The solution was to give Joseph Natali Mills gear because she doesn't need that level of gear. New gear life expediency is 17-18 years. Jamie plans to purchase two safety jackets for Natali and Marissa they would be yellow jackets for EMS so they would be readily identifiable as EMS personnel. This would cost about \$180 dollars each. The extractor for cleaning gear is not setup yet so Jamie has been taking the gear to Hebron to be cleaned.

Mark LaBonte fixed the sensor light on Rescue One. The Smokey bear sign will be coming out this week and the students from Beckett School will be assisting. The fire station will be open Wednesdays from 10 – 1 for fire permits and this is only for the ones that were approved last year. All new fire permits will need an inspection before issued. Spencer Burbank is now a fire warden and can issue fire permits.

Mark LaBonte attended a class on how to attack fires. It was taught by a retired fire chief. It was a great class and he learned a lot. The class cost \$15.00 and the invoice will be coming. The association will be holding their meetings on Sunday and they will be having training May through August.

Shaun Bresnahan asked about the annual meeting where they elect the Fire Chief, Deputy Fire Chief and other officers? Mark Labonte believes when they were a volunteer department is when they did this; now that the FD is a pay/call department chief is appointed. and once, they became paid it changed. Shaun Bresnahan told Chief Jamie Moulton if he has to provide an itemized time sheet for his admin time. Jamie said he had not but will keep an admin timesheet and turn it in with payroll.

Captain Nathan Mills has been working on replacing the AED pads for all of the units that we have. He talked with the school and they will be taking care of the maintenance of their AED. Nathan Mills stated that Jamie Moulton is working with the state to see if they have any programs to help with the AED upgrades.

HEALTH OFFICER:

Natali Mills provided an update on 20 Shop Road which has a septic issue. The State came to review the home and they had lots of questions. However, the owner was not available to meet with them. The septic was last pumped March 13, 2023 and Matt, from Byron's Septic, said it needs to be done every month and it costs \$190. They pumped well over 500 gallons. The state said there are several avenues we can take to solve the issue. The town could repair the septic system and place a lien on the property or ask the tenants to leave. Stephen Thomson asked if the septic issues were preexisting. Yes, it was put in before the regulations. The owner was required to replace it but he paid the court fees issued instead. Thomas Seymour wanted to thank Natali for all of her hard work on this case.

HIGHWAY DEPT:

No Report at this time

POLICE DEPT:

No Report at this time

TOWN CLERK/TAX COLLECTOR:

No report at this time. On

PUBLIC SESSION:

Thomas Seymour turned in his keys and updated the board on the specific task he had been working on that will need to be covered going forward. He submitted the final draft welfare

procedures for the Selectboard to review. Tom was the Administrator for Health Trust and this will need to be reassigned. This is needed to maintain the health insurance. Tom stated the email for the water department will need go to someone where this provides direct communication to the water users. We currently have 40-45 customers signed up to receive the email blasts. The NH Department of Environmental Safety reporting will be coming up at the end of the month and the information is provided by Pump Systems with monthly report. Tom has a spreadsheet for calculating and summarizing data and will provide it too whoever takes this role. The ARPA grant reporting opens April 1st and ends April 30th. Tom is currently the administrator and can assign the roles and activities. Tom reminded the Selectmen that sealed minutes need to be reviewed. Nancie Freitas at 203 Borough Road will need to be inspected this summer to be sure the culvert was installed.

Stephen Thomson is going to step down from the ZBA and he will submit this in writing. Board will have decided who covers other broad and committee duties.

Shaun Bresnahan Thanked Tom for his time and all he did as a selectman for the town. And assured him he knew how to contact him should questions arise.

Thomas Seymour told Marshall he would like to join the Planning Board and everyone thought he would make a good addition to the board. Tom made a formal request to be appointed to the Planning Board. The Selectmen accepted the request for the appointment. Thomas Seymour was sworn in by Shaun Bresnahan.

JoAnn Irving asked a question regarding the school district annual meeting and what the status was of the overpaid funds from 2018-2019 that the town auditor found. Shaun Bresnahan informed JoAnn we hadn't received a written explanation to date and we will follow up when Lisa returns to work the first week in April. Shaun Bresnahan explained that the town pays the school on a monthly basis to insure proper cash flow for both the town and school.

Shaun Bresnahan mentioned that Shop Road bridge is on the Red List and is one of 65 bridges eligible for bridge money from the State of NH. This is an 80/20 match with 80% FROM THE State and 20% from the town.

Selectmen Business:

Building Permit:

Adam and Stephanie Loggins 86 Currier Road. New custom timber frame home 50' x 30'. Conditional approval needs to have energy audit.

Stephen & April Houten 672 Borough Road. 45' x 20' concrete pad for a camper. The Board would like a conference call with them at the next meeting.

Driveway Permits:

None

Intent to Cut:

None

Other:

Selectmen meeting minutes of March 07, 2023 – Signed

Town Warrant – Signed

The Purchase Order Policy was given to the Board for review and further discussion will be held at the April 18th meeting.

The Employee Handbook was given to the Board for review and further discussion will be held at the April 18th meeting.

The Welfare Policy will be emailed to the Board of Selectmen for review and discussion on April 18th meeting.

Bruce Blazon is volunteering for the police committee and Tom Seymour has also asked to be on the committee.

Nikolaos Manolis, from the Manolis Family Foundation Inc. "Project Helping Hands", made a donation of gift cards to the Town of Hill to be distributed to help those in need.

The Selectmen's office will be closed from March 28, 2023 to April 4, 2023. The Board of Selectmen's meeting on April 4th will be held that evening starting at 6:30 pm.

Stephen Thomson asked about the valuation on the application for reimbursement to towns and city in which federal and state forest land is situated. Lisa Seymour provided the PA-16 for values in 2022. The William H. Thomas State Forest has 1,660.00 acres the value per acre \$1,598.00 the total assessed valuation \$2,653,200 and the Wade State Forest has 430.00 acres the value per acre \$916.27 the total assessed value \$394,000. This form is sent to the DRA.

Water Department

The Water Commissioner's will be meeting on April 11th at 6:30 pm. The meters will be read April 9th. Stephen Thomson has received the keys for the Water Commissioner's access.

Shaun Bresnahan made a motion to enter into Nonpublic Session at 8:27 pm seconded by Francis Razzaboni. Motion passed with Stephen Thomson abstained. (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 8:38 pm seconded by Francis Razzaboni. Motion passed with Stephen Thomson abstained. Motion made to not to seal the minutes passed with Stephen Thomson abstained.

Shaun Bresnahan made a motion to enter into Nonpublic Session at 8:40 pm seconded by Stephen Thomson. Motion passed unanimously. (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 8:55 pm seconded by Stephen Thomson. Motion passed unanimously. Motion made to seal the minutes passed unanimously.

With no further business to conduct, Francis Razzaboni made the motion to adjourn the meeting and Shaun Bresnahan seconded the motion. Motion passed unanimously motion at 9:07 pm.

Respectfully Submitted,

Lisa Seymour

Shaun Bresnahan, Chair

Frank Razzaboni

Stephen Thomson

