

TOWN OF HILL

SELECTMEN'S MEETING

May 16, 2023

Selectmen Present: Shaun Bresnahan Chairman, Frank Razzaboni, Stephen Thomson & Lisa Seymour (Administrative Assistant)

Selectmen Absent: None

Public: Mark Labonte, Tom Seymour, Nathan Mills, Natali Mills, Shelly Henry, Jamie Moulton, Paul Guild, Ellen Guild and Thomas Angeley

Shaun Bresnahan brought the meeting to order at 6:30 pm.

FIRE DEPT:

Fire Chief Jamie Moulton reported that they are getting busy. Spencer Burbank, Joseph Sullivan and Stephen Arruda have passed Fire Fighter 2. Stephen Arruda and Joseph Sullivan are finishing the EMT course and testing. Monday night Nathan Mills did pump testing and operated the portable pump that was donated to us by Plymouth Fire Department. The pump can deliver 500 gpm. The training was on Tioga Road using Sweatt Pond using low water table strainer to practice drafting.

Deputy Fire Chief Mark LaBonte did a lot of calling and working with the State of NH Division of Forest and Lands to acquire two 2007 Polaris ATV vehicles and are at SDS Cycles for minor repairs. The trailer needed wiring and a wheeler bearing.

Chief Moulton stated that there is an issue behind the Irving Station there appears to be a campsite with several people living there and coming down to use the pond area to charge their phones which could cause a liability if someone gets hurt. Shaun Bresnahan asked Jamie if they could put padlock's on, the outlets.

Hill Village Bible Church is doing home schooling. Are there any permits needed for this? Lisa Seymour will check with Legal Counsel. Chief Moulton needs to do an inspection for the occupancy because it has changed since they moved the original church pews and went to stadium seating format. Frank Razzaboni asked Jamie if there are State regulations regarding this and if there is Frank asked Jaime if we could have a copy of them. It was decided that further research is needed to make sure this issue is handled correctly. Stephen Thomson asked Jamie Moulton what the schedule was or last time any public buildings, including the school were inspected. Jamie Moulton was unsure of any defined schedule and stated it has been a couple years at least.

Hydrant flushing with the Fire Department didn't go as they anticipated. The firemen were very frustrated to see that the water commissioners was not there to help. Charles Estes was there for a little bit and Stephen Thomson came but said there was too many chiefs so he left. Shaun Bresnahan stated that only 8 hydrants were flushed, low morale was evident; the job will need to be finished. Stephen Thomson asked if this is maintenance of the system or training? If maintenance, is it paid? Shaun replied it is both; the flushing helps to remove sediment, stagnant water and ensures that the valves and hydrants are functioning correctly. Stephen stated that this should be discussed at the Water Commissioner's meeting.

Deputy Fire Chief Mark Labonte registered the new trailer and the ATV can be registered just not sure if it can be a permanent plate. Mark LaBonte has the contracts and they need to be signed and a title is not required for registration. Mark LaBonte asked if we received the quote to repair the roof where the metal asbestos piping goes through the roof? The repair consists of a patch with plywood, waterproof membrane and shingles. Selectmen agree the repair needs to be completed and approve the quote, Mark will check on the roof start date probably in two weeks. Mark has the information on the installation of the new propane heating system and it will have a June start date. Shaun

Bresnahan made a motion to have them come in to the June 6th meeting. Stephen Thomson seconded the motion. All in favor.

Fire permits have been an issue because residents stop by the Fire Station and no one is there and calls have been unanswered. Mark was going to setup a mailbox for them to leave the information and location of the permit to be issued. Shaun Bresnahan asked if it would be helpful to have another location to issue prior year approved permits. Shaun Bresnahan mentioned that Lisa Seymour can issue fire permits if they have had one before and are on the approved list. This will give the residents another option and she is in the office 4 days a week. Deputy Fire Warden Mark LaBonte will but the paperwork together for Lisa Seymour to be an issuing agent.

Nathan Mills reported that Fire Tech & Safety of New England will be testing 10 SCBA's for hydrostatic high-pressure cylinder re certification; the PO has been approved. W.D. Perkins Fire Pump Specialists will be doing the annual NFPA fire pump service test. PO has been approved. Engine II has a serious pump issue and has been looked at by W.D. Perkins. The Hale pump seal has two options for repairs. Option 1, the seal can be replaced and it is expected to last 6-7 years this would cost \$ 21,695.34. Option 2, replace metal impeller shaft with a ceramic one and a different type of seal with a 10-15 year life; this would be keep it in service longer at a cost of \$22,695.34. For the pump testing they will do the Rescue Mini Pumper on the 23rd only. Nathan Mills stated that W.D. Perkins is willing to come in and discuss the options. Frank Razzaboni would like a second quote on these repairs this is significantly higher than the \$5,000 discussed during budgeting. Nathan said the Lakes Region Fire Apparatus also does pump testing and we can have them quote this as well.

Shaun Bresnahan stated that we will need to make cuts within FD department budgets to cover the repair to Engine 2 and if needed we can look at other lines. With the repairs to Murray Hill and the International that was recently repaired at Reed's Trucking this is going to be a tough year. Shaun Bresnahan has requested the we review the approved budget monthly to make sure we are within budgets for the departments.

HEALTH OFFICER:

Natali Mills has written the letter for 20 Shop Road regarding the septic issue. Paul Guild asked if it has timelines? Shaun replied that it does. Lisa Seymour printed a copy for them. This will be sent certified mail.

HIGHWAY DEPT:

No Report at this time

POLICE DEPT:

No Report at this time

TOWN CLERK/TAX COLLECTOR:

No report at this time.

PUBLIC SESSION:

Albert & Janet Moriarty would like to build on Kenniston Road Map R8 Lot 21 which is on a class VI road. Shaun Bresnahan chairman of the Board of Selectmen stated that they consult with the Planning Board and talk with them regarding the Class VI Road.

Shelly Henry came regarding the status of the Water Commissioners. Shelly presented the reference to RSA 38:18 Commissioners – "For the convenient management of any such electric, gas, or water works systems, any such municipality may vest the construction, management, control, and direction of the same in a board of commissioners to consist of 3 or more citizens of such municipality, the commissioners to have such powers and duties as the municipality may prescribe. Their term of office shall be for 3 years and until their successors are elected and qualified. The first board of commissioners may be chosen for one, 2, and 3years, respectively, by the legal voters of the municipality at any meeting of election at which the provisions of this chapter are accepted, or at any special meeting or election thereafter called for that purpose, and their successors shall be elected at each annual meeting or election thereafter in the manner or form as the municipality may

determine.” RSA 38:19 Appointment: “The commissioners may be appointed by the mayor and the board of aldermen or city council, by the selectmen of the town, or by the commissioners of the district if the municipality fails to elect or votes to allow appointments.”

So therefore, the board of selectmen are still the water commissioners because the water commission is a board of one. Tom Seymour stated the Water Commission must be organized and abide to the State of NH laws. There is no designation of an ex-officio to the water department from the Board of Selectmen. Tom stated that when choosing new water commissioners, the terms should be staggered, be users of the system, and commissioners who are users of the system should be in good standing as users. The Water Commissioners report to the Board of Selectmen like any other board in the town. Tom also pointed out that the Board of Selectmen has authority for the removal of any board or committee member including the Water Commission in the event of issues are not conforming with the town. Stephen again stated that all of this should be discussed at a water commissioners meeting. He also stated there had previously been a water commissioners meeting held where all these questions and statements could have been discussed, at which nobody in attendance had anything to say. In fact, the meeting went very smoothly. Stephen stated Shaun and Frank have both formally resigned from the commission and that any questions or concerns with this should have been brought up to the now commissioners at the last commissioners meeting, which they were not.

The Warrant to issue the water bills was presented and by Lisa Seymour.

Francis Razzaboni made the motion to approve the water bill warrant. Shaun Bresnahan seconded the motion so a discussion could be had. A brief discuss was had since there are not 3 water commissioners who approves the warrant? After the discussion a vote was taken Shaun & Frank voted YES to sign and Stephen Thomson voted NO. Ellen Guild asked why Stephen voted no and his reply was Charles Estes is a commissioner who was not present, and stated again this is a process for a water commissioners meeting. Shaun Bresnahan proposed that Charlie will sign and two selectmen will also sign. Shaun Bresnahan sent an email to notify Charles Estes the warrant is ready.

Frank Razzaboni asked about the other candidates Scott Drapeau and Harold Knott as water commissioners. Despite claims to the contrary, neither has come forward.

Selectmen Business:

Building Permit:

Albert & Janet Moriarty Kenniston Road Map R8 Lots 20 & 21. Single Home 28' x 16' 1 bedroom, 1-1/2-bathroom electric heat, well water, septic and placed on a slab. Advised to see the Planning Board.

Lori & Jamie Hayes 206 Currier Road Map R12 Lot 24. Moving a shed – Approved

Driveway Permits:

None

Intent to Cut:

None

Timber Yield Tax:

22-215-09-T Jay & Sue Quimby Bunker Hill Road Map R11 Lots 26, 27 & 28 Approved and Signed

22-215-10-T Philip Seibel 897 NH Route 3A Map R1 Lot 27 Approved and Signed

Gravel Intent:

Gravel Yield Tax:

22-215-02-E JP Morrison Construction Inc. Map R1 Lot 28 Gravel Approved and Signed

Other:

Selectmen meeting minutes of May 02, 2023 – Approved and Signed

Building Permit process/Fee Structure

Wage increases on hold until performance evaluations are completed.

First tax billing – July 10th would be the due date. Shaun Bresnahan made the motion to move forward with the Property Tax Warrant with a July 10th due date. Francis Razzaboni seconded the motion. All in favor

Elderly Credit for 75 New Chester Road was approved and signed.

Bootjack Road, LLC update on the review of the RSA 155-5a Incremental Reclamation which covers depletion of commercial earth materials. Stephen Thomson stated that we also need to review JP Morrison for the Incremental Reclamation. Stephen will address this with the Planning Board.

The sidewalk removal on Mountain View Drive. Christine McElreavy wanted to know because they would like remove the tree in front of their house 41 Mountain View Drive. Shaun Bresnahan will contact Dean Stevenson to take it down.

Dean Stevenson received a quote from R & D Paving regarding Bunker Hill Road. Shaun will instruct Dean to have GMI looked at the lane on Murray Hill Road for replacement of pavement and Bunker Hill and provide quotes for both jobs. Also, would like to have RD quote Murray Hill repair. The repair on New Chester Road will need to be paved at some point; should we ask SKR to take care of this when they patch water repair site on Murray Hill Rd? There was agreement to ask SKR to take care of this.

Lisa Seymour will be attending the webinar May 19th NH Labor Law Spring Training 2023 9:00 to 12:00.

Lisa's vacation in 2024 March 26, 2024 to April 2, 2024 Approved

Dubins Garage tow-removal of Old Town Cruiser cost \$250.00. We will need a receipt from Gilpatric Salvage for the income received. Stephen Thomson will work with Gilpatric Salvage

Intuit upgrade desktop 2023 Pro Annual. Currently using QuickBooks Desktop Pro 2021 Release R14P – Shaun Bresnahan made the motion to move forward with the 2023 upgrade at the costs of \$259.00 Stephen Thomson seconded. All in favor.

Shaun Bresnahan asked going forward the first selectmen's meeting of the month we receive an updated report on spending for the current year in order to control spending.

Carroll Jenkins Berry Farm Road on Smith River Road has a concern with William O'Conner whose property is in Hill. Carroll believes that he has more junk on the property then last year and it's growing. Shaun Bresnahan and Frank Razzaboni will visit the property to do an evaluation of the items on the property.

Shaun Bresnahan stated that we have the title for the 1998 International truck and will have a public hearing on June 6th at 6:30 to request the truck be sold with a seal bid process. Shaun Bresnahan

made the motion and Francis Razzaboni seconded the motion. All in favor It appears that the town can salvage the hydraulic cylinders and the brace for the wing blade.

Frank asked how the job description for the Road agent coming along. The Board is still working on these. The employee handbooks will be issued and a signed receipt will be return to Lisa Seymour.

Niki Mahoney has asked if she could be on the police chief committee. Shaun told her when the meeting was being held and she was welcome to come.

Stephen Thomson brought up some possible zoning violations for the selectboard to review, and stated consistency is key, if one or two violations are to be dealt with then all should be addressed. These situations are much easier to deal with for all parties when addresses asap.

Violation R13-34-1 Onorato, Ryan G. has a camper, no driveway and no sewage and will need a cease-and-desist order to become in compliance with the zoning ordinances and building permit processes.

V-TT-09 off Liden Road or R10-29 of NH Route 3A has what appears to be an encampment there is a 20-person campsite. If it is on Town of Hill property it can be dealt with easier than being a private individual's property. Stephen Thomson will check to see where the pin is located and then we can proceed with a letter regarding this issue.

Violation R12 Lot 44 John and Cynthia Styles need to review to see if they were ever issued a driveway permit on a Class VI Road, is there a LUCT that needs to be issued and finally there is a tire dump. Shaun Bresnahan mentioned that they had done some logging out there and that might have been a temp logging entrance to the property. Stephen Thomson also mentioned that there was a small blue shed on the property this land is in current use and cannot have any buildings.

318 Cass Mill Road Map R3 Lot 02 has more than one structure on the property. This is in violation of the town ordinance and will need a cease-and-desist order.

Old Town Road under the powerline there is a camper, a boat and tires it appears to be on trailer park side Stephen Thomson will follow up to see if it's on Town owned property and if it's not we will issue a letter to the property owner to remove the debris per the junk ordinance in the zoning ordinance.

Austin David McLain from 122 Bunker Hill will need to be issued a cease-and-desist order because he has added onto the existing building which changes the footprint.

With no further business to conduct, Shaun Bresnahan made the motion to adjourn the meeting and Stephen Thomson seconded the motion. Motion passed unanimously motion at 9:19 pm.

Respectfully Submitted,

Lisa Seymour

Shaun Bresnahan, Chair

Frank Razzaboni

Stephen Thomson

