

TOWN OF HILL

SELECTMEN'S MEETING

July 5, 2023

Selectmen Present: Shaun Bresnahan Chairman, Frank Razzaboni, Stephen Thomson & Lisa Seymour (Administrative Assistant)

Selectmen Absent: None

Non-Public

Shaun Bresnahan made a motion to enter into Nonpublic Session at 6:01 pm seconded by Francis Razzaboni. Motion passed (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 6:23pm seconded by Francis Razzaboni. Motion passed. Motion made to seal the minutes passed.

Public: Dean Stevenson, Albert Moriarty, Judith Brady and JoAnn Irving

Shaun Bresnahan brought the meeting to order at 6:30 pm.

FIRE DEPT:

No Report at this time

HEALTH OFFICER:

No Report at this time

HIGHWAY DEPT:

Shaun Bresnahan asked Dean what are you doing currently with road maintenance? Dean stated that they are currently grading the Borough Road then Currier Road. Shaun asked Dean to do Range Road when they were on Currier Road. Dean stated that there is only one resident on Range Shaun told Dean it doesn't matter it still needs to be graded. On Currier there are spots on the sides between 68 Currier Road and 115 Currier Road need work Dean stated that they are using a false ditch in that area. Dean said he has pulled everything in from the ditches and regraded. The selectmen wanted to know when the shoulder damage from plowing (Bunker Hill and Currier Roads. Dean replied it needs to be done before next winter; Shaun Bresnahan asked how the shoulders would be repaired. Dean thought that pavement and gravel would be needed. Shaun Bresnahan asked that an estimate be provided before beginning the work. Stephen Thomson asked Dean if there is any plan on getting gravel crushing done and who have you contacted? Dean said that he had contacted Custom Crushing in Meredith NH but had no update. Shaun asked if SKR was still planning on repairing the one that they purchased. Stephen stated that Danny is working on getting it repaired.

Shaun Bresnahan asked if there are any equipment issues? Dean Stevenson said not that he was aware of. Dean was asked about the transmission issue with the backhoe? Dean replied he was not aware of any issue with the transmission did say that the AC is still not working. Dean they had to return some parts the other day but didn't say what they were for.

Shaun Bresnahan asked Dean if he had been checking culverts? Dean stated that they replaced one on Stone House Road and Lynch Road. Shaun asked Dean what the plans were for replacing the Bootjack Culvert by the beaver pond by 3A? We can look at it then just replace it. Shaun stated that you need a permit from DES to replace it. Dean asked why? Shaun replied it's a flowing stream. RSA 482-A:3 fill and dredge in Wetlands requires review and approval from the wetland's bureau.

Shaun asked Lisa to print the forms for Dean. Shaun Bresnahan suggested that Dean take a culvert retainer class for maintain culvert repair.

Francis Razzaboni asked about the culvert that needs replacing at the 943 Murray Hill Road the Historical Society (Dickerson Hill School). Dean said that is a 12" driveway culvert and that would be replaced by the owner of the property. Dean suggested LaValley in Bristol however you might want to look around to see if you can locate better pricing.

POLICE DEPT:

No report at this time.

TOWN CLERK/TAX COLLECTOR:

No report at this time.

PUBLIC SESSION:

Shaun Bresnahan asked Judy Brady to come in to discuss her wages for the Water Department. Judy stated that she has always been paid for her treasurer wages in Jun and Dec. Judy said I have been doing this for over 16 years and there has never been a problem. Stephen Thomson said there is no problem he is aware of at all, if there is an invoice it will be paid and taken care of at the water commissioners meeting on July 11th. Shaun Bresnahan said if she is not approved the Board of Selectmen will authorize the payment for Judy Brady.

Albert Moriarty came in to discuss the travel way for the upgrade of Keniston Road. Albert has received a letter of permission from the owners of Windy Peaks Farm, LLC to use the existing road to do the upgrade to Keniston Road. Shaun suggested that be 14' town spec with a couple of pull offs to allow for traffic to pass safely.

Selectmen Business:

Building Permit:

Kyle Bolduc & Whitney Hall 667 Murray Hill Road Map R7 Lot 05-08 New Home 1,700 square feet cape style. Stephen Thomson asked if the well would be 75' from the septic system? The current approved septic approval shows the well 75' from the septic system. – Approved

Driveway Permits:

None

Intent to Cut:

Green Acres Woodlands Inc. Poverty Pond & Hilliard Roads Map R14 Lot 10 Kevin Lemire – Approved

Gravel Intent:

None

Yield Tax:

Stephen Robie Map 22-215-04-T R6 Lot 12 – Signed

Other:

Employee wages increases were discussed and the process for payment. The Selectmen agreed the pay raises that were approved at Town Meeting will be paid as follows. Employees will receive retro increases from March 25, 2023 to current except the Town Clerk because this is an elected position. The Highway Department will receive their raises based on the reviews from the Road

Agent. JoAnn Irving asked about the library appropriation and will the librarian receive the amount proposed. Shaun replied that the library receives an appropriation to be use at the trustee's discretion.

JoAnn asked about the process of paying the wages. Shaun Bresnahan said that the wages will be retro to the first full pay period after Town Meeting. JoAnn asked if the clothing line would be included with the raises? Shaun stated no because that is a benefit and in order to receive this you need to purchase the clothing and submit for reimbursement.

Shaun Bresnahan made the motion to proceed with the 2023 wage increases to be retro to March 25 to July 1 for the following departments Transfer Station, Library and the Administrative Assistant with the exception of the Town Clerk/Tax Collector which will be retro to the beginning of the current year. Francis Razzaboni seconded the motion. All in Favor. These checks will be issued July 11th. Highway raise are pending receipt of employee reviews for Dale and Tony then we can proceed with their raises.

Raffle Permit Policy to be placed on the website.

This topic will be placed on the next Selectmen's Meeting Agenda (7/5/23). RSA 38:29 and the rules for the Water Works are very clear. If you choose to make this difficult so, be it.

RSA 38:29 II Clearly states, except when a capital reserve fund is established pursuant to paragraph III, all water funds shall be held in the custody of the municipal treasurer. RSA 40:13, XI-a If the municipality has a properly established board of water commissioners, then notwithstanding RSA 41:29 or RSA 48:16, the treasurer shall pay out amounts from the water fund only upon order of the board of water commissioners. Expenditures shall be within amounts appropriated by the local legislative body. The water commission shall also remit to the municipality those costs incurred by the municipality in support of water operations, including but not limited to financial audit, facility insurance, treasurer compensation and office support.

This supports the payment to the treasurer's wages be paid for services completed ie, wages from Jan to Jun 2023.

Shaun Bresnahan has bigger concerns with the insurance the town currently uses Primex for coverage of the buildings that it owns. When Primex was here to review the properties and the wellhouse and the water tower was not listed. Stephen Thomson stated this needs to be discussed at the Water Commissioner's meeting. Stephen stated the water tower is on the Thomas, William property Map R10 Lot 29 under an agreement. One acre designated for municipal water tower and access road. The water tower is Map R10 Lot 29-BLD.

Bootjack Road, LLC update on the review of the RSA 155-5a Incremental Reclamation which covers depletion of commercial earth materials. Stephen Thomson stated this will be discussed at the July planning board meeting. Lisa asked Stephen if he would like to have Tom have this on the agenda.

Paul Burnor a Transfer Station employee has concerns with people stealing copper tubing from the refrigerators after hours. Construction debris is not being disposed in the proper locations. Paul is also concerned with the tires being a liability. Shaun Bresnahan suggested that we put up signs stating no trespassing and no dump picking these signs should be white reflected with black letters. We can ask Dean Stevenson to obtain a quote from the state.

The Old Police Cruiser was taken to Gilpatric Metal Recycling for disposal. The town has not received a receipt for the disposal and because it is disposing of town property the auditor will be looking for the information. Stephen Thomson will be addressing this matter.

Carrol Jenkins from Berry Farm Road has an issue with William O'Connor crossing her property and the property looking like a junk yard. Shaun Bresnahan took a look at the property and took pictures. Shaun found four unregistered vehicles, two RV campers, storage containers and other paraphilia.

The Town of Hill zoning ordinance Article II section L Junk Yards:

"Junk Yard: No land in any zoning district shall be used for storage or disposal of junk, the accumulation of which is detrimental or injurious to the neighborhood or negatively affects the aesthetics of the neighborhood. However, registered automotive repair services may store a maximum of (4) unregistered or inoperable moto vehicles not located in a permanent structure or behind fencing, screening or natural barrier that prevents visibility from adjoining properties or roadways, at their principal place of business."

Shaun Bresnahan asked Lisa Seymour to send Mr. O'Connor a certified letter regarding the junk on his property. Shaun also Lisa to contact Alexandria to see if Berry Farm Road is a Class six road because it's gated and Class six roads cannot be gated. Shaun asked for Carrol's number so he could contact her.

Brice Cross called the office regarding his current tax bill to ask why it was high. It was explained that there is a building on the property and the assessor cannot access your property because it is posted. Lisa Seymour stated that the assessor will be here reviewing properties in July and if you grant permission for him to enter the property, he will be able look at the building for a better look at the building. Shaun Bresnahan and Francis Razzaboni would like to be there when the assessor enters the property. Stephen asked for what purpose would Selectmen presence serve? Shaun said to watch and just be a witness in case of a disagreement.

A quote was presented for annual preventative maintenance. The old mini splits were never serviced and failed from heavy buildup of mold. We installed last year it was discussed to do annual maintenance to prevent the same issue. Stephen Thomson asked if any other quotes were received other than Lakes Region Heating and Air Conditioning? And is this a yearly contract. There were no others. The 4 mini splits are currently under warranty for another 12 mos. with Lakes Region Heating and Cooling. Shaun made a motion to accept the quote, seconded by Frank Razzaboni, all in favor. Lakes Region Heating & Air Conditioning will be here on July 11th for preventive maintenance on the 4 Mini Splits Indoor/Outdoor units. Shaun Bresnahan asked if we had received a maintenance plan for the next five years? Lisa Seymour will reach out to Mindy at Lakes Region Heating & Air Conditioning for an update on this proposal.

Lisa Seymour spoke with Kelli from FEMA on June 28th on the status of the Town of Hill Preliminary Damage Assessment. Kelli stated that she sent the finalized data to the state. However, the state is currently on gathering numbers from any remaining communities and will work to submit a disaster declaration request. Kelli said that hopefully more updates in a few weeks.

It was pointed out that people were swimming in the pond on Monday June 30th which could be a liability issue for the town. Shaun Bresnahan suggested having a sign that says "Swim at your risk – no lifeguard on duty". Frank and Stephen agreed that this would be a good idea.

PA-16 Application for Reimbursement to Towns and Cities in which federal and state forest land situated – Signed

25 Snow Road had a noise complaint with their neighbor and asked for a letter. The Board of Selectmen mentioned that the letter if granted would go to the property owner.

The encampment behind the Irving station continues to be a problem. The concern with them around the town shed, porta potties and the pond area are a problem. Stephen Thomson has not yet found the pin to see if it is town property they are squatting on.

Shaun Bresnahan discussed the process for advertising for the police chief. Shaun checked out indeed as a source for advertising as was discussed at the police committee meeting. The information regarding the use of Indeed is personal information so Shaun said that the town will open an account for the posting and have it run to July 25th. The cost for this service is \$25.00 per application you accept. Shaun Bresnahan asked to have limit set for \$250.00. Frank and Stephen agreed to this. Currently it was advertised in the Laconia Daily Sun, NH Association of Chiefs of Police and the Town website. Shaun asked about the Police Standards and Training? Lisa replied that she not be able to get in contact with anyone at this location.

JoAnn Irving asked why this is taking so long it was approved at Town Meeting in March to hire a Chief of Police. Article 3 was amended by Bruce Blazon to insert language "that the Select Board will include in the recruitment, interviewing, and hiring of a police chief an advisory committee of at least 3 citizens meeting the residency requirements of the Town of Hill to exclude current or former employees with the exception a former Police Chief. The Selectmen are following the requirement in the amendment and the committee selected. The Selectmen all stated we are doing our due diligence that was asked of the committee and the residents.

With no further business to conduct, Francis Razzaboni made the motion to adjourn the meeting and Stephen Thomson seconded the motion. Motion passed unanimously motion at 8:24 pm.

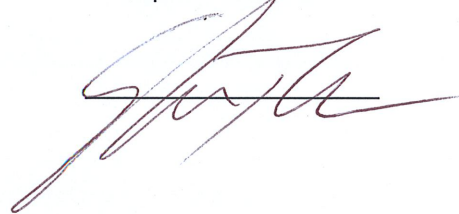
Respectfully Submitted,

Lisa Seymour

Shaun Bresnahan, Chair

Frank Razzaboni

Stephen Thomson

The image shows two handwritten signatures in blue ink. The first signature on the left is for Shaun Bresnahan, and the second signature on the right is for Frank Razzaboni. Both signatures are written over a horizontal line.The image shows a handwritten signature in blue ink for Stephen Thomson, written over a horizontal line.