

Date: 08/15/23  
2:01pm

Meeting Called to order: Dawn 2nd: Madelyn Time:

Chair: Frank Marsh P Treasurer: Frank Marsh (Stand in)- P Secretary: Dawn Reynolds P

Trustee: Madelyn Manos P Librarian: Lynn Christopher P Others: None

Any changes to last month's minutes? No Approved: Dawn 2nd: Madelyn

Treasurer's Report & Warrant presented. Approved: Dawn 2nd: Frank

- 1.) Treasurer to purchase duplicate checks with Hill, NH 03243 on them.
- 2.) Baker & Taylor contact and invoice

Librarian's Report: Month of June

Open Days: 16 Patrons: 256

Computer Usage: 3 Total 3 Adults 0 Child

Material Circulation: 216

Downloadable Books: 96

Inter Library Loan (I.L.L.): 12 Borrowed 20 Loaned Out

Librarian's Report: Month of July

Open Days: 14 Patrons: 113

Computer Usage: 2 Total 2 Adults 0 Child

Material Circulation: 175

Downloadable Books: 69

Inter Library Loan (I.L.L.): 11 Borrowed 23 Loaned Out

Librarian's Notes:

1. Lynn will get us invoice for Downloadable Books- so it can get paid.
2. Lynn will speak with Lisa about a new email address or start a gmail one.
3. Stats on State Parks Pass Usage: June 4 uses. July 7 uses.
4. Stats on Squam Lakes Pass Usage: June & July 3 uses total.
5. Lynn will research some other passes available for Library Patrons.
6. 151 People for Summer Program. Concert was the biggest attraction.
7. Friends of the Library Fundraiser BBQ was rained out so rescheduled to Sept 23rd.

Approved: Dawn 2nd: Madelyn

Old Business:

1. Library Personnel Policy
  - a.) We drafted an updated Library Personnel Policy today.
  - b.) We will review, approve, and sign at next meeting.
  - c.) Will be effective for the 01/01/2024 year.
2. June Meeting was cancelled.
3. Contact Parks & Recs- Frank- about bench or tree for Lois E. Hill Fund

4. Employee Job Description Review to be postponed until next meeting.

New Business:

1. Lynn vacation 08/18/23

Next Meeting: 09/19/23 @ 2pm      Moved to adjourn: Dawn      2nd: Madelyn      Time:  
4:15pm