

TOWN OF HILL

SELECTMEN'S MEETING

September 5, 2023

Selectmen Present: Shaun Bresnahan Chairman, Frank Razzaboni, Stephen Thomson & Lisa Seymour (Administrative Assistant)

Selectmen Absent: None

Public: William O'Connor, Dee Bark, David Page, Linda Smith, Joey Keeler, Tom Angely, Niki Mahoney, December Fortin, Nathan Mills.

Shaun Bresnahan brought the meeting to order at 6:07 pm.

Shaun Bresnahan made a motion to enter into Nonpublic Session at 6:18 pm seconded by Francis Razzaboni. Motion passed (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 6:40 pm seconded by Francis Razzaboni. Motion passed. Motion made not to seal the minutes passed.

FIRE DEPT:

No report at this time

HEALTH OFFICER:

No report at this time.

HIGHWAY DEPT:

Dean Stevenson asked about the PO estimates he submitted?

The windshield replacement for the International Truck that was broke earlier this year. Shaun Bresnahan made a motion to approve the replace windshield for the International at Granite State Glass for \$456.00 Stephen Thomson seconded the motion. All in favor.

Tire chains for this winter. Dean submitted an estimate from Chappell Tractor for \$6,000 and Windy Ridge in Tamworth NH for \$4,050 with a \$50 delivery fee. After a brief discuss about quality and time to pickup the chains the board decided that Chappell Tractor was the better choice.

Shuan Bresnahan made a motion to purchase ten sets of chains from Chappell Tractor for \$6,100. Stephen Thomson seconded the motion. All in favor.

Front tires for the backhoe. Dean submitted an estimate from Northeast Tire for \$656.00 they will replace the valve stems and dispose of the old tires in this quote.

Shaun Bresnahan made a motion to purchase front tires for the backhoe from Northeast Tire for \$656.00. Frank Razzaboni seconded the motion. All in favor.

Culvert replacements. Dean submitted a PO to purchase (4) 15" culverts at \$261.00 each total cost would be \$1,040.

Shaun Bresnahan made a motion to purchase (4) 15" culverts from Pipe Connections. Frank Razzaboni seconded the motion. All in favor

Mowing roadsides. Dean submitted an estimate from Dodge Farm Equipment for \$3,250 this covers 50 hours of mowing so if it rains it will not affect the quote and to be delivered by SKR for \$1,000.

There is \$4,000 budgeted for rental this was confirmed during the meeting. Shaun asked Dean if he was going to start on the dirt roads on Currier Road.

Shaun Bresnahan made a motion to rent the side by mower from Dodge Farm for \$3,250 and to have SKR transport the mower for a \$1,000. Frank Razzaboni seconded the motion. All in favor.

Shaun asked Dean about the paving on Bunker Hill and Murray Hill? R&D is getting ready to pave within two weeks they need to contact dig safe and have them mark out utilities.

Equipment is running pretty good. The AC in the backhoe is still not working it appears that there is a wire frayed inside the walls of the cab. Shaun asked Shelly if Charlie was back. Shelly said not yet. Stephen Thomson mentioned that he could take a look at it.

Stephen Thomson made a motion to defer the request for repairs on the AC in the backhoe. Frank Razzaboni seconded the motion. All in favor.

Shaun asked Dean if all of the recalls on the 6500 have been completed? Den stated yes so now we can put it in the town garage.

POLICE DEPT:

No report at this time.

TOWN CLERK/TAX COLLECTOR:

Shelly Henry reported that she really didn't have anything. Lisa Seymour presented to the Selectmen the Unlicensed dogs and Dog Warrant we currently have about forty dogs unregistered in Hill. Shelly has posted this on the website, emailed and called to remind residents with unregistered dogs. Because we currently do not have a police officer to deliver these Shelly has been waving the fortifier fees.

PUBLIC SESSION:

Joey Keeler came to inquire about the open positions on the Zoning Board. He knows David Parks the chairperson and is interested being involved. He has never done anything like this before but is willing to learn. Stephen Thomson said that he would be willing to help him. Frank Razzaboni mentioned that the NHMA has great resources as well.

Joey Keeler 32 Eastside Lane, Hill NH has agreed to join the Zoning Board. Shaun Bresnahan performed the oath of office at the Selectmen's meeting.

Lisa Seymour printed the Rules of Procedures Town of Hill Board of Adjustment and Stephen Thomson looked at them to make sure they are said these the right ones before giving them to Joey.

David Page and Dee Bark from 122 Bunker Hill Road came in to discuss the possibility of adding on to the existing shed. They have not been able to get commitments for sitework, septic site plans until 2024.

Stephen Thomson pointed out that you have no septic approval for a traditional or holding tank septic. When obtaining this you need to keep in mind that the well needs to be 75' from the septic.

Shaun Bresnahan said you might be able to do just a holding tank but you will need to call NHDES on h provisions to installing a holding tank.

Stephen Thomson stated that there is still an issue with the property because it doesn't meet the zoning ordinances for rural residential. The lot must be a minimum of three acres. David Page said that they own seven acres between the tow lots. Stephen Thomson suggested doing a lot line adjustment to combine the two lots. David asked how to do this? Stephen said you will need to have it surveyed and provide a plat to the Planning Board for approval. Frank Razzaboni suggested Colin

Brown because he had him do his and is very good. David asked how long will this take? Stephen said it probably would take two months. Lisa Seymour provided the Hill Subdivision Application and the Land Subdivision Regulations to review.

Parks & Rec: Niki Mahoney and December Fortin came on to discuss replacing the sand under the playground equipment with a rubber mulch which has a 10-year lifespan and would like to start under the jungle gym. The question was asked if Home Depot might have this material, it was stated that it would more money then Rubber Mulch.

Shaun Bresnahan made a motion to purchase 2,000 lbs. of rubber mulch from Rubber Mulch.com. Frank Razzaboni seconded the motion. All in favor

Selectmen Business:

Building Permit:

None

Driveway Permits:

None

Intent to Cut:

None

Gravel Intent:

None

Yield Tax:

Matthew & Nicole Rea 23-215-03-T 373 Bunker Hill Road – Approved

Other:

Safety committee members we need to have a minimum of three based on the number of employees we have. Deputy Fire Chief Mark Labonte has volunteered to be the chairperson, Frank Razzaboni selectmen, Shelly Henry Town Clerk/Tax Collector, Dean Stevenson Road Agent and Lisa Seymour Administrative Assistant. Robert Barry from Primex will help setting the policies and procedures. Meeting schedule to be determined.

Andover Snowmobile permission to cross town property.

Shaun Bresnahan made the motion to sign the Andover Snowmobile permission to cover for one year. Frank Razzaboni seconded the motion. All in favor.

Debi Langlais sent a notice of insufficiency letter because the site view pulling out of Range Road onto Currier Road is extremely poor and the Highway Department is not addressing the issue. Stephen Thomson stated the site view should be a minimum of 400' currently there is goldenrod blocking this requirement. Shaun Bresnahan stated that we are renting the side mount mower with in a month and have the Highway Department address this first.

Darrell Tarmey emailed the selectmen about a tire that was punctured by a rock on Currier Road. The Highway Department was digging out the ditches and didn't cleanup after the work was completed and left loose dirt and rocks on the road. The highway department has a street sweeper and they could have swept the road. Stephen Thomson didn't even know the town had a street sweeper. Stephen said that the rock could have been picked up anywhere.

Frank Razzaboni is not in favor of purchasing a tire. Shaun Bresnahan seconded this. All in favor.

Thomas Angeley asked if the town will be staffing the police department anytime soon? Shaun Bresnahan mentioned that we have two candidates they met with the oral board last Wednesday. The board consisted of David Croft Sheriff, Stephen Adams Webster Chief of Police, Niki Mahoney resident, Daniel Baldassarre Lieutenant Troop D

Ferrin Fund request "Article 6: To see if the Town will vote to withdraw an estimate of \$56,363.84 from the Edwin F. Ferrin Memorial Trust as per trust document to be deposited in the General Fund to offset General Government Expenses". Was reviewed and signed by the Board of Selectmen for the Trustees of the Trust Funds to transfer.

Mango Security Systems Proposal (fire alarm system) needs upgrade and was budgeted in 2023. The existing fire alarm system is currently not monitored as the telephone dialer is no longer supported. The Town building has no cell service and no connectivity to Mango proprietary mesh network radio system.

Mango provided a proposal to replace Fire Alarm Control Panel and upgrade field devices to new 7 new smoke detectors, 6 new sensor and 5 wall selectable horn/strobe red light. Total amount \$5,464.00 for the work to be done which was budgeted for in 2023.

Meeting Minutes procedure is as follows:

Lisa will draft the meeting minutes. The draft from the Chair of the board will be posted on the website as a draft until they are approved at the following Board of Selectmen meeting

Stephen Thomson asked about dictation software where it takes the actual meeting recorded and turns them into meeting minutes. This will need to be looked into and the town will need a policy and procedure to adopt this method.

The Board agreed that the minutes need to be kept simple and not to exceed 3-4 pages.

Shaun Bresnahan stated whatever method we use it should be treated as hand written notes once they are approved, they should be discarded.

Shaun reminded Frank and Stephen that interviews for the police chief will Wednesday September 6th at 9:00 am in the selectmen's office and Lisa Seymour will be working from home.

The job description for the Road Agent is being developed and is about 2/3 completed.

Shaun Bresnahan made a motion to enter into Nonpublic Session at 8:19 pm seconded by Stephen Thomson. Motion passed (RSA 91-A:3, II (c))

Shaun Bresnahan made a motion to leave nonpublic Session and return to public session at 9:19 pm seconded by Francis Razzaboni. Motion passed. Motion made not to seal the minutes passed.

With no further business to conduct, Francis Razzaboni made the motion to adjourn the meeting and Shaun Bresnahan seconded the motion. Motion passed unanimously motion at 9:25 pm.

Respectfully Submitted,

Lisa Seymour

Shaun Bresnahan, Chair

Frank Razzaboni

Stephen Thomson

