

TOWN OF HILL

SELECTMEN'S MEETING

September 19, 2023

Selectmen Present: Shaun Bresnahan Chairman, Frank Razzaboni, Stephen Thomson & Lisa Seymour (Administrative Assistant)

Selectmen Absent: None

Public: Paul Guild, Ellen Guild, Tereasa Guild, Joann Irving, Ria Boulay, David Boulay, Chris Lessner, Mark Labonte, David Thomson, Bruce Blazon, Harold Knott, Jamie Moulton and Natali Mills.

Shaun Bresnahan brought the meeting to order at 6:30 pm.

FIRE DEPT:

Chief Moulton address the water system being weak and dangerous to use with Charles Estes Water Commissioner. The fire department will be using tankers to address fires in the water district and will refill them at the pump house only located on Murray Hill Road. Stephen Thomson said that your using treated water. They were in agreement that the hydrant by the pump house is the only safe one to draw from. Stephen Thomson the long-term plan would be to by-pass the chemicals in the pump house with a loop and/or draft direct off the wells behind the pump house. Shaun Bresnahan stated the wells have a flow of 100 gallons per min. and this would be fresh water verse treated water. If the stream behind the pump house was deep enough, they could draft from that. The access on Bunker Hill is to deep and they can't pull a draft.

Chief Moulton suggested labeling the hydrants with a vinyl tag out-of-service to notify outside mutual aid companies not to use the hydrants. Stephen Thomson said this could be a possibility but is not really necessary what we need is a good wrench man.

Chief Moulton stated that all of the trucks are inspected. The utility truck was not starting so they replaced two batteries.

Chief Moulton asked about starting a safety committee and have meeting on Thursday's. Lisa Seymour pointed out that we have already selected members for a safety committee and the Primex will helping set up a loss prevention program for Hill this is part of coverage. On October 5th Jamie will be holding a kitchen and cooking safety class location to be announced. Lisa Seymour asked if as the Fire Chief he would have basic fire extinguisher training for the residents? Jamie said that would be the goal.

Jamie Moulton is working with Bill wood on trying to obtain a grant for new AED units this would be matching grant if they qualify.

Deputy Fire Chief Labonte provided an update on the installation of the new furnace and said that it will be started on October 10th.

Jamie and Mark have started interviews with the firemen to set goals to be achieved over the six months. It was mentioned that two of the fire personnel might be leaving. Lisa Seymour stated that we will need something in writing to remove them from the system.

Jamie mentioned that when a medical call comes in only medically trained personnel will respond and non-medically trained will remain on standby this will help control expenses.

Next year the fire department will have a designated fireman as the Fire Warden that can issue fire permits and submit forms for reimbursement from the State. This person will also be responsible for maintaining the permit log by location and on what road.

Everything is going well they will be in Plymouth NH with the new ATV's and UTV equipment training on transporting water the lower location at Tenney Mountain Ski Resort to the top of the mountain in the event that there is a forest fire. There will be multi fire departments there. Mark Labonte mentioned that it will nice to actual work with the new equipment and the other departments because they always learn something new. Frank Razzaboni asked if we have enough fire hose to actually to fight a forest fire? Jamie and Mark stated that no we don't but we can call in other mutual aid to assist.

Stephen Thomson asked about the Parks and Rec event this coming weekend and how are going to deal with the fireworks? Jamie Moulton stated that they will have a fire truck at the ball park in the event they have a fire and will not be using the fire hydrant system for this event.

PO that has been submitted for approval.

PO 4359 for Sanel Auto Parts for a headlight switch which they have already purchase it's under the \$350.00 threshold needing a PO.

PO 4383 for Bergeron Protective Clothing to purchase a full set of Pioneer Protective Gear and (1) pair of Globe Supreme Boots to replace the expiring gear for Sam McClory total costs \$3,903.11.

Shaun Bresnahan made a motion to approve the purchase of a full set of Pioneer turnout gear to include (1) pair of Globe boots for Sam McClory a fire level 1 employee for \$3,903.00. Frank Razzaboni seconded the motion. All in favor.

HEALTH OFFICER:

Frank Razzaboni reported that we did have a non-public meeting on September 5th regarding Shop Road and other issues that resident had. From that last inspection it was recommended that it is pumped regularly and inspected. The size of the tank was discussed to determine alternative to solve this issue. Some of the solutions might be a 2,000 holding tank or a ISO system like those around Webster Lake the costs is estimated to be \$13,000 to \$17, 000 for a 2,000 gal tank and the ISO system would probably double that cost. The question was asked about the size of the lot? This lot is .20 acres and is next to the old stump dump. The Guilds own the property where the stump dump is located.

The property owner claims NHDES has visited the location and stated it was fine however the documents have not been received stating this.

Natali Mills Health Officer stated that there is a child in the house if it proves unsanitary then DCYF would be contact by the Natali.

The Board of Selectmen agree that we need to take the next steps. Shaun Bresnahan said we need to take the first step to find out the condition of the septic system.

Natali Mills will look for grants to offset some of these expenses.

Shaun Bresnahan made a motion to contact legal counsel and prepare to go to court. Frank Razzaboni seconded the motion. All in favor.

HIGHWAY DEPT:

No report at this time.

POLICE DEPT:

No report at this time.

TOWN CLERK/TAX COLLECTOR:

No report at this time.

PUBLIC SESSION:

Ria Boulay came tonight to ask about speed limit signs for Currier Road. The road is very narrow and there are hills that you can't see oncoming cars. They have very deep ditches on both sides if not careful there could be the potential for a tragedy. They have been a couple of close calls. Shaun Bresnahan mentioned that speed limits on the Hill Town Roads is 35 miles an hour.

The Board of Selectmen said thank you for your request and we will take this under consideration.

Chris Lessner from King Road has property on a class six road. He is inquiring about having a camper on the property. He explained that he and his friends are outdoor people and enjoy 4 wheeling, hunting and hiking. Chris said he reviewed the class VI policy.

Selectmen Business:

Building Permit:

None

Driveway Permits:

None

Intent to Cut:

None

Gravel Intent:

None

Yield Tax:

None

Other:

Halloween hours: The Board of Selectmen discussed the upcoming Halloween schedule and the trunk a treat on Commerce Street for the evening of October 31, 2023 from 6:00 pm to 8:00 pm.

Stephen Thomson made a motion to have Halloween on October 31st from 6:00 pm to 8:00 pm and to include trunk a treat on Commerce Street. Frank Razzaboni seconded the motion. All in favor.

Meeting minute review. The minutes from August 29th and September 5th were reviewed by the board for accuracy.

August 29th minutes had minor changes. Shaun Bresnahan made a motion to accept the meeting mins as amended. Stephen Thomson seconded the motion. All in favor.

September 5th minutes had minor changes and the addition of the Parks & Rec. Shaun Bresnahan made a motion to accept the meeting mins as amended. Frank Razzaboni seconded the motion. All in favor.

Purchase Policy per the audit needs to be reviewed to state that the utilities and invoices that have a contract are exempt from needing a purchase order. All other purchases must be accompanied with a

purchase order and must be signed if over \$350.00 prior to purchasing the items. These changes will be made and the purchasing agents will receive a copy to review and sign.

Official vote on the police chief

Shaun Bresnahan made a motion to move forward with the hiring of the Joseph Anthony Guerriero as the Town of Hill first fulltime Chief of Police as approved at the 2023 Town Meeting. Frank Razzaboni seconded the motion. All in favor.

Shaun Bresnahan would like to set a meeting with Joseph as soon as possible to discuss the position and review the terms of the conditional offer Joseph is available in the mornings.

The board agreed to a non-public under RSA 91-A:3, II(b) *the hiring of any person as a public employee*. The meeting will be held on September 21, 2023 at 10:00 in the selectmen's office.

Voting for a recorder for the Budget Committee and discuss recording meetings and other boards use of recording devices.

Frank Razzaboni suggested that the budget committee has a recorder for their meetings. The question is how will this be paid for because the budget committee doesn't have a budget. The current recorder that the selectmen's office uses cost \$60.00. After a brief conversation Stephen Thomson asked Frank Razzaboni if the planning board had made an actual vote and decision on recording their meetings, as it is not the place of the selectboard to make that decision. Frank Razzaboni replied yes it was voted on, and approved.

Stephen Thomson feels that dictation software would be a better option for the selectmen's office. Shaun Bresnahan said one issue with this is that it doesn't identify who is speaking and there are always interruptions and people in the audience there often cross conversation that could comprise the recording.

Shaun Bresnahan made a motion to purchase a recorder for the budget committee. Frank Razzaboni seconded the motion. All in favor.

SB38 funds from 2016 carryforward of \$16,463.00 is in the restricted fund balance because it can only be used to repair roads. The auditor asked if these funds would be expensed this year? The board discussed the funds to be used to offset a portion of the paving on Murray Hill Road because we have not heard from FEMA.

Shaun Bresnahan made a motion to use the SB38 funds from 2016 to offset the expense of 1,500 feet of pavement on Murray Hill Road. Frank Razzaboni seconded the motion. All in favor.

Stephen Thomson asked if we know when the work will be starting on Bunker Hill Road? Shaun said that maybe in 3 – 4 weeks and the dig safe has marked the road.

The salt contracts for 2024 are available for budgeting.

Eastern Minerals bulk pricing for 2023 – 2024 is \$88.50 per ton and Dean estimates 400 tons to be used.

Morton Salt bulk pricing for 07-01-2023 to 03-30-2024 is \$87.05 per ton. The tonnage needs to be reviewed with Dean.

Dedication of the Town Report 2023.

The board of selectmen has agreed to dedicate the Annual Town Report to Carlene Eaton.

Frank Razzaboni made a motion to have the annual town report dedicated to Carlene Eaton. Shaun Bresnahan seconded the motion. All in favor.

Office needs the following stamped envelopes \$400.00, HP Toner Cartridge payroll \$230.00 and copier paper \$72.90 for 2 cases.

Shaun Bresnahan made a motion to have two PO's written one to purchase the envelopes and another for the supplies needed for the office. Stephen Thomson seconded the motion. All in favor.

Assessing Contract to include the 5th year full reval. Rod Wood will have his contract for the town ready in a couple weeks to include this.

Joann Irving asked advise of the Fire Department closing part of the road on Crescent Street for the upcoming end of summer event on September 23rd. They are expecting 35-50 people and Joann is concerned about the elderly being able to cross the street to go to the concert. Stephen Thomson agreed that this would be a good idea and Frank Razzaboni agrees.

Shaun Bresnahan stated that there is a crack in the foundation allowing water to enter the Police Department. Shaun has been keeping the water picked up after every storm. Shaun O'Conner has provided a quote for \$1,200 to fix this issue he will grind the crack in the wall and put foundation sealant on the crack.

Shaun Bresnahan made a motion to repair the crack foundation for \$1,200. Stephen Thomson seconded the motion. All in favor.

Shaun Bresnahan asked to use Michael Courtney in a filing of Ombudsmen case filed against him as a selectman? Stephen Thomson asked why would we have him represent an individual? Shaun explained that it is part of the protection of legal issues pertaining the Board of Selectmen.

Frank Razzaboni made a motion to have Town Legal Counsel represent the Ombudsmen filing against a selectman. Shaun Bresnahan seconded the motion. Two are in favor and Stephen Thomson no. The vote carries.

Frank Razzaboni will be covering as chairman of the board in Shaun's absent.

With no further business to conduct, Frank Razzaboni made the motion to adjourn the meeting and Shaun Bresnahan seconded the motion. Motion passed unanimously motion at 9:17 pm.

Respectfully Submitted,

Lisa Seymour

Shaun Bresnahan, Chair

Frank Razzaboni

Stephen Thomson
