

September 11, 2023

APPROVED

Action Items

- Attendance: Tom Seymour, Chairman, Bruce Blazon, Frank Razzaboni, Ex-Officio Selectman, Joann Irving, Madelyn Manos, Betty Hanks and Wendy Rosa, Secretary. Excused Absent Charlie Estes Water Commissioner and Unexcused Absent, Paula McDonough
 - Meeting called to order at 7pm per Chairman
-

Goal

- Set The Budget Committee Meeting Calendar 2023/24
-

Agenda

1. To schedule a meeting with The School Board to discuss their year-end totals
 2. To discuss the upcoming Budget Committee calendar. Set dates for Department Meetings and Town Hearings in appropriation of State Deadlines.
-

Follow-up

- Task description: Find out from School Board Chairman and Ex-Officio for the School, Charlie Estes, when is a good time to meet with School Board to discuss the year-end numbers.
 - Tom Seymour to inquire.
-

Summary

- Discussions were had in regard to the history of time spent with each department. The committee agreed to combine two to three departments in a single meeting night as their traditional meeting times typically fell between 15-20min.
 - The Committee agreed to allow longer meeting times for larger Departments and their numerous line items and Budget concerns. Giving room in the calendar for a second meeting with the Highways Dept. if need be and traditionally, a second with the School.
 - Dates were agreed on for Town Hearing and School Budget Hearings with snow days incorporated for each.
 - The Committee agreed to Department combinations and calendar dates for the 2023/24 Budget year.
 - The Committee discussed at length and came to agreement that the Department Heads presenting should be allowed to do so without interruption. Questions can and should be asked after. The Budget Committee will have a copy of all line items pertaining and will be able to prepare ahead for concerns they wish to have addressed. Any questions that arise during the presentation can also be addressed when the speaker is finished.
-

CALENDAR AS FOLLOWS:

2023

November 13

-Department of Water Commissioner (60)

November 20

-Department of Cemeteries (15)

-Department of Libraries (15)

-Department of Police (30)

November 27

-Office of Tax Collector (15)

-Department of Parks-n-Rec. (15)

-Fire Department (30+)

December 4

-Department of Highway Transfer Station (10)

-Highway Department (30)

December 11

-Highway Department (30 if needed)

-Office of Selectman (30-45)

December 18

-School Board (60)

2024

January 8

-School Board (60)

February 12

-Public Hearing

February 15 - Snow Date

~Wendy Rosa

Budget Committee Secretary