

Library Trustee Meeting January 16, 2024 for Nov & Dec 2023

Date: 1/16/2024 Time: 2:50 Meeting Called to order: Dawn 2nd: Frank

Chair: Frank Marsh Present Treasurer: Frank Marsh (Stand in)- P Secretary: Dawn Reynolds Librarian: Lynn Christopher Absent Others: none

No changes to last month's minutes. Approved: Frank 2nd: Dawn

Treasurer's Report & Warrant presented. Approved: Dawn 2nd: Frank

Librarian's Report: Month of November

Librarian's Report: Month of

Open Days: 16 Patrons: 197

Open Days: 15 Patrons: 220

Computer: 7 Total 7 Adults 0 Child

Computer: 5 Total 5 Adults 0 Child

Material Circulation: 304

Material Circulation: 239

Downloadable Books: 74

Downloadable Books: 61

(I.L.L.): Borrowed 24 Loaned 17

(I.L.L.): Borrowed 21 Loaned 18

Librarian's Notes- Will be wrapping up end of year report to submit. Request 2/2 off. Library will be closed. Will post.

Approved: Dawn 2nd: Frank

Old Business:

1. Purchased duplicate checks.

2. Financial gift of \$300 given in honour of Virginia Cantara's memory and her love of reading. Her daughters wanted to honour her by giving the gift of reading to others.

New Business:

1. Discussed Update Potential Librarian's Job Description & Friends of the Library Role. Will discuss with Lynn at next meeting.

2. Still need new Trustees.

Next Meeting: February 20, 2024 @ 1pm (not 2pm)

Moved to adjourn: Dawn 2nd: Frank Time: 4:30