

# TOWN OF HILL SELECTMEN'S MEETING

June 18, 2024

**Selectmen Present:** Frank Razzaboni Chairman, Shaun Bresnahan, Stephen Thomson & Lisa Seymour (Administrative Assistant)

**Selectmen Absent:**

**Public:** Shelly Henry, Joseph Guerriero, Thomas Scribner, Mark Labonte, Paul Guild, Ellen Guild, Natalia Mills, Michelle Munson, Tiffany Perkins, David Thomson, Tom Angeley and Paula McDonough.

Frank Razzaboni brought the meeting to order at 6:30 pm.

## **HEALTH OFFICER:**

Natalia Mills provided an update on the ongoing health issues. Snow Road issue is with the DES and they will be going directly to property to evaluate the oil leak. If it is still leaking and needs to be cleaned up the DES will provide the steps for the grants available.

Shop Road issue Jamie Moulton, Frank Razzaboni, Chief Guerriero, Charles Estes, Colin Brown and Raymond Judd visited the property to see if it was feasible to replace the septic system. Raymond dug a test pit for a soil test and it is sand so a system would work. Colin Brown will provide a proposal for an Enviro-Septic system. The resident stated that they had someone coming to provide a septic design but had information on who it was. Natalia said that she has received more receipts for the pumping. Frank asked what good does that do when the tank has a hole in it and it has been deemed failed. Frank requested the tax card to show how many bedrooms are at the location for the purpose of designing the system and the failed documentation for the attorney.

## **FIRE DEPARTMENT:**

Nathan Mills provided a letter regarding the current PO Policy and this policy is not in the best interest of the town and towns department heads. He feels that it puts a big handicap on the functions of each department and the operational readiness of the Fire and Police Department. Nathan does agree with large purchases being approve but feels that \$350 cap is not realistic for the economy today. Nathan said that there should be something in place for paying invoices. Shaun Bresnahan this policy was designed to stop people from making purchases and not telling the selectmen. Frank Razzaboni stated that the selectmen need to have oversight over spending. Stephen Thomson said they will look into this. As far as invoices being paid, they are approved when the invoices are presented to the office and the materials have been received. Mark has vendors calling him in regards to payments because they have not received their payment. Shaun said you should have them call Lisa she is in the office 4 days a week. Lisa has asked that, if at all possible, to have invoices emailed to her. There have been several incidents where we haven't received bills and she will get a call and have them email it for payment.

Chief Mark Labonte reported that the Splish Splash will be held on August 10<sup>th</sup> this year. Mark has talked to the Parks & Rec and will submit the hydrant use paperwork to the Water Department. Mark said that they are going to try and use the portable holding tank for the event but if needed they will use the fire hydrant. In the past we rented a dunking booth for \$200 and this year we are having one made for a \$100 and we will always have one. We have some more events planned for Sept and this will be a surprise.

The Fire Association was given a \$250 donation designated to purchase food for the Fire Station. At the Fire Association they talked about new computer system for reporting incidents it would save of admin hours because it can be done at the end of a call because all of the information will be in the cloud and we wouldn't have to wait for the paperwork. Joseph Sullivan and Nathan Mills have used

the program therefore they would be able to start without training. With the reporting being done more efficiently we can apply for grants quicker. The system costs \$1,000 and the Fire Association will donate \$500 for the purchase leaving only \$500 to come from the budget. Shaun asked Lisa to check with the auditor to see if this can be done that way.

Mark provided an update on the failed hose testing. He stated that there were several feet of 4" hose some of the hose had no locks on the couplings. They have 3" hose on the engine currently. Mark asked if they could purchase 7 links of 4" hose and 5 links of 2-1/2" hose that will get the supply line needed. The costs for this will be \$5,588 Shaun Bresnahan said that this will come from the new equipment line. Mark said the good thing is the pumps passed testing and also wanted to thank Shaun and Frank for helping with the testing. Mark mentioned that he needs to purchase more pagers. Mark purchased 2 pagers and a base station. We have 2 new members Russell Horan from Hill and William Dion from Franklin. Russell will be taking Fire Fighter 1 training in the fall and William has a CDL so he can drive the fire engine. Stephen Thomson asked how many firemen do you have currently? Mark stated we have 10 and 1 on leave. Stephen just a side note I thought we had a cap on how many we can have also do we have a job description for the Fire Chief and it needs to be approved?

Mark is starting to shift responsibilities in the department Marshall Bennett will be handling the water supply, Spencer Burbank will be doing the interior fire and the third division will be EMT & EMR this division will not need the full gear like the other two divisions.

Frank Razzaboni made a motion to purchase 7 links of 4" hose and 5 links of 2-1/2" hose that will get the supply line. The costs for this will be \$5,588 and will come from the new equipment budget line. Stephen Thomson seconded the motion. All in favor.

Frank Razzaboni made a motion to approve the purchase of the pagers. Stephen Thomson seconded the motion. All in favor.

#### **POLICE DEPT:**

Chief Guerriero introduced Tiffany Perkins for the police admin position which is in the budget for 8 hours per week. Tiffany has a lot of experience with the software's we use and she has been doing police administration for many years.

Chief gave the stats for the past 18 days we have had 44 calls; 4 arrests and 27 motor vehicles stop. Currently working on two large cases.

Chief Guerriero, Jennie D. Blake School, and Parks n Rec are doing a movie night in the park. Date to be determined.

The Chief asked if he could go the International Association of Chiefs of Police conference in Boston the dates are October 19-22? The cost for the conference is \$760 and we have \$1,250 budgeted for training. Joe stated that they have different modules of learning every day and one of them deals with grant writing. The Board is fine with him attending the conference.

The 2-way call system should be delivered by the end of this week. Camera and Taser have been order just waiting for the shipping details.

Thomas Scribner asked if the Hill Police Department had a FaceBook page. Joe said yes, we do.

#### **TOWN CLERK/TAX COLLECTOR:**

Shelly Henry presented the unlisted registered dog warrant needs to be signed. The Board signed the warrant and presented to Chief Guerriero to deliver to residents that have not registered their dogs.

Shelly said at your last meeting that you going to reduce the building permit fees. But you have the assessor in the office every month and you are paying more money for this. What this will do is place the higher cost off to the taxpayer instead of trying to recoup some funds for the building permit process.

## **Public**

Michelle Munson came into follow up on the School Intergovernmental Agreement that was discussed at the February School Board meeting. Michele stated that in the School Board Meeting the following "The septic system backed up again, causing some minor flooding in bathrooms and janitors' closet. The issue stems from when the town inadvertently broke the venting/access stacks, which unaligned the pipe causing material to get caught, plugging it up. Byron's suggested it be fixed this spring." In the Intergovernmental signed buy all parties on 09/07/22 states under the utilities & services section 1 – E Maintenance of the septic lines from Jennie D. Blake, the septic tank and leach field be maintained by the Hill School District. Under section 2 – D Maintenance of the septic line from the Town Office Building to the septic. After having a discussion in regards to the repairs the Town will have this looked into because it was damaged by the highway department during the winter and never repaired correctly. The Selectmen are not aware of any changes that need be done to the School Intergovernmental Agreement. Shaun Bresnahan stated to have Bryon Septic do the repairs.

Michele also asked about the E911 signs for the resident houses which would include the length of their driveways for hose placement. Mark will look into this.

Paula McDonough provided an update on the community gardens. The one at the end of New Chester Road is being watered daily and has had more plants added from residents. Paula asked for help to secure the posts around the fire hydrant. The entrance from Route 3 A to Commerce Street this strip of land will be gravel for now. Marshall Bennett stated that State will gravel the side that is on 3A and Paula asked if the Highway Department could do the same for the Commerce Street side. Paula did say that she got the rocks from the pit to make the little gardens. Stephen Thomson said it looks really nice. Paula also asked about the trees behind her house that need to taken down. Shaun Bresnahan said that he would look into this.

David Thomson asked about warrant article to allow the town to log the parcels of property they own? Shaun Bresnahan is working on getting quotes. David asked if we are doing anything with the sidewalks? Shaun Bresnahan stated that there have been no further warrant articles to remove more sidewalks. The last warrant article was to remove the sidewalks on Mountain View Drive only. Shaun also said that if we plan on keeping them will need to bring them to a safe condition and purchase a sidewalk plow.

Michele Munson asked about the painting of the building and the removal of the bushes in front of the building? Michele asked about the maintenance of the flowers around the Hill Sign at the entrance of the village? This will be looked into.

Frank Razzaboni made a motion to remove the bushes in front of the Town Hall before painting. Stephen Thomson seconded the motion. All in favor

## **SELECTMEN BUSINESS:**

### **Building Permit:**

Cheryl Wesoja 58 Murray Hill Road Map R6 Lot 48 Roof Mounted Solar Installation. Approved

**Driveway Permits:** None

### **Intent to Cut:**

None

**Abatements:**

Brian & Lynda Williams 72 Tioga Road removed more from current use than was necessary Rod reviewed the LUCT adjusted map. Approved

**Other:**

Town Warrant – Approved

Fire Department parking for Cruise Night is blocking the fire exit area. There are two signs that clear state no parking between these signs. It was suggested that they repaint the red lines and provide cones on the cruise nights and to include this for the Flea Market as well.

Charles Estes has requested to have a Multi-Departmental Workshop on June 25<sup>th</sup> at 6:30 PM at the Amsden Auditorium (School Gym). This is for all department heads and board members.

David Parks Appointment form for the ZBA – Signed

Thomas Scribner addressed the issue with Ben Hall starting at 5:30 in the morning. After Tom heard of the compliant, he contacted Ben Hall and asked him to politely to start later because of the closeness of the neighbors. Ben will be starting between 6:00 and 6:30 AM.

911 Letter request for Broadband for Hill – Approved

Shaun Bresnahan brought the issue up about the property on Murray Hill Road next to the Hill Water Works Pump Station this a 2.5-acre parcel with a structure and part of this parcel is in the wellhead protection area. The zoning for the Rural Residential District under Section C Lot sizes and areas: Section 1 lots shall be a minimum of three (3) acres with a minimum of 200 feet of frontage. Section D Yards 1. Each lot shall have a front yard not less than 50 feet in depth, 2. Each lot shall have side yards not less than 20 feet and 3. Each lot shall have a rear yard not less than 20 feet in depth. Frank Razzaboni stated that he needs a building permit. Much discussion was had to what constitutes a building versus a shed which in the zoning ordinances.

Shaun Bresnahan made a motion to send a letter of violation for the shed or structure on the lot or remove it. Frank Razzaboni seconded the motion. Roll Call: Shaun Bresnahan yes, Frank Razzaboni yes, and Stephen Thomson no. Motion carried to issue the letter.

Frank Razzaboni made a motion to enter into Nonpublic Session at 8:43 pm seconded by Stephen Thomson. Motion passed (RSA 91-A:3, II (c))

Frank Razzaboni made a motion to leave nonpublic Session and return to public session at 8:48 pm seconded by Shaun Bresnahan. Motion passed. Motion made to seal the minutes. All in favor

With no further business to conduct, Stephen Thomson made the motion to adjourn the meeting and Shaun Bresnahan seconded the motion. Motion passed unanimously motion at 8:55 pm.

Respectfully Submitted,

Lisa Seymour

Frank Razzaboni, Chair

Stephen Thomson

Shaun Bresnahan

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