

# TOWN OF HILL SELECTMEN'S MEETING

September 03, 2024

**Selectmen Present:** Frank Razzaboni Chairman, Shaun Bresnahan, Stephen Thomson & Lisa Seymour (Administrative Assistant)

**Selectmen Absent:**

**Public:** Shelly Henry, Paul Guild, Ellen Guild, Natali Mills, David Thomson, Joann Irving, Frank Marsh, Harold Knott, Joseph Guerriero, Matthew Desrochers, Jamie Moulton, Robert Schulte, Niki Mahoney, Kathy Angeley and Tom Angeley.

Frank Razzaboni brought the meeting to order at 6:30 pm.

## **FIRE DEPARTMENT:**

Frank Razzaboni explained that we had the public hearing and heard what the concerns were and we are not going to continue the discussions tonight.

Frank asked to have a vote to keep the current Chief in office right now. The second vote will be to have an exploratory committee to come up with the parameters to what we want for the various roles within the Fire Department.

Jamie Moulton asked how many firemen are there now. It was answered we have a total of 5 because Bill Machado has retired. Jamie Moulton stated that he knows of another fireman that is going to resign so that will leave you with four people including the current chief. Jamie also stated that we don't have a fire department that can take care of this community and this has been Jamie's fear. Jamie Moulton had requested a non-public with the Board of Selectmen months ago and the minutes are sealed. To discuss issues that can't be done publicly and it might just open your eyes.

Frank Razzaboni made the motion that Mark Labonte will remain the fire chief. Shaun Bresnahan seconded the motion. Frank Razzaboni (yes). Shaun Bresnahan (yes) and Stephen Thomson (no). Stephen said that if you watch the video of the public meeting and saw the body language and demeanor then you might have a different opinion because it covered even more.

Paul Guild asked why does this have to go to Town Meeting because we are not looking to hire a full-time fire chief. Shaun stated the RSA 154:5-1 states the following "A town, city, village district or precinct may, by vote of the local legislative body, change the organization of its fire department from one form to another. For municipalities with a town meeting form of government, such a vote shall be taken under an article inserted by the selectmen or by petition in the warrant for the annual meeting, and the change in form shall not take effect until one year following such vote." The fire chiefs' position is an indefinite term if the town wishes to change that term, then it has to be done by vote of the local legislative body (Town Meeting).

David Thomson stated haven't you already reviewed this because you have already changed chiefs? Frank stated that we are not talking about changing chiefs' we are discussing changing the actual positions not personalities of people. Shaun Stated that we appointed a Police Chief under RSA 154. The current fire chief we have now meets the minimum qualifications now we want change that to something greater than that and now we have to go through a process to change that. A town meeting doesn't vote for the fire chief. Stephen asked what are the standards now? Shaun stated that the standards are the same as when Jamie took the position the first time nothing has changed.

Joann Irving asked Stephen Thomson if he was familiar with the RSA's. Joann also stated that when someone is appointed you are looking for the someone with authority and a leader that can lead the department. Joanne stated to Stephen that the selectmen oversee the department heads. Stephen

stated intermitted we do they come to the meetings and tells us what is going on. We have appointment authority and doesn't mean we run the departments because we are not a Human Resource department.

Bob Shultz asked the question about the perimeters of the fire department does this included the Fire Chief. Frank responded it will cover all positions. The committee will present the recommendations to the Selectmen and then it would go to Town Meeting.

Frank Razzaboni made the motion to form the exploratory committee that will define the needs currently we have some job descriptions and these will need to be flushed out and get the qualifications that this committee would agree on to obtain a fire chief. This committee will review all positions of the fire department not just the chief. The board of selectmen has suggested that we have an exploratory committee to determine the needs of the fire department and other options and have this ready for the Budget Committee and Report to the Selectmen on February 4th. Stephen Thomson at a minimum there should be (1) selectmen, (5) public and (1) budget committee member. Stephen Thomson seconded the motion. Frank Razzaboni (yes) Shaun Bresnahan (yes) and Stephen Thomson (yes). These meetings will be open to the public.

Natalia Mills inquired about regionalizing the department. It was determined that this is not the time for this. Currently we need to get through this first part first. Harold Knott stated that the people that you are going to regionalize with will need to be on board with that as well.

Niki Mahoney was thinking it should be the same way we did it when looking for a police chief. The selectmen can adjust the criteria if needed.

Joann made a suggestion to let it be known that there is a committee being formed and if you are interested to come to the next Selectmen's meeting. Frank Razzaboni agreed.

Current people interested Niki Mahoney, Natali Mills, Matthew Desrochers, Cathy Angeley, Robert Schulte, Paul Guild, Frank Marsh, Carl Rider, Harold Knott, Joann Irving, Stephen Thomson, Frank Razzaboni and Shaun Bresnahan. Lisa asked if the people that are interested in this committee be here on September 17th.

Thomas Angeley asked if the current interim chief will still be still there or will he be done as of the February public hearing. Shaun stated it will be until after the changes are voted on at Town meeting. Currently the board of selectmen can change the fire chief as they feel necessary before the committee's recommendation are approved.

**HEALTH OFFICER:**

No report at this time.

**HIGHWAY DEPARTMENT:**

Gregg Paradise reported that Bunker Hill Road has been paved and now we need to do the edging. Gregg would like to start this Monday if he can get approvals. Gregg said that it will cost \$2,750 to use a contractor's equipment and we will be using our trucks. Shaun Bresnahan asked how much is left in the equipment rental line. Lisa Seymour reviewed and stated that there is currently \$2,050. However, Lisa Seymour also stated that we have money in the sand budget line and where as we not going to be buying sand, we have money there as well.

David Thomson asked it the flagging and edging part of the warrant article? Shaun read the warrant article and it states reclaim and pave only. Shaun also said that the town has always put down the shoulder materials. Gregg said it would have been another \$8,200 dollars.

Shaun Bresnahan made a motion to use SKR's edging tool, skid steer and roller for a total of \$2,750. Frank Razzaboni seconded the motion. Frank Razzaboni (yes), Shaun Bresnahan (yes) and Stephen Thomson (yes).

Paul Guild asked about the lower section of Bunker Hill will that get the top coat. Gregg that will happen next year because it has to set for a year. So, all of Bunker Hill will receive the final top coat in 2025.

Gregg stated that the stonewall on Cass Mill Road came out nice and the culverts have been cleaned. Mark Hargreaves is very pleased.

Gregg said he has been trying to get replacement bulbs for the library but they don't have the T8 four footers. Frank Marsh asked if he could help him find them. Gregg said absolutely.

The International is out of service it appears to be the fuel filter which hasn't been changed since 2013. Hopefully it will be back in service tomorrow. Gregg is keeping a log of all work and repairs being done.

Gregg is concerned that it is costing the town more for recycling then we receive in fees. This includes tires, propane tanks, electronics and demo. Shaun mentioned that the cemetery will be looking at the fees after fully acquiring it. Gregg has been looking into the pricing and what is being charged to remove the tires and propane tanks and will have a draft. Shaun said one thing that was brought up was industrial tires and loader tires. For example, Gregg said it costs \$310 to dispose of them and we charge \$26.

Shaun Bresnahan made a motion to have a public hearing on October 15, 2024 at 6:30 to discuss the fee schedules for the Transfer Station and the Cemetery. Stephen Thomson seconded the motion. All in favor.

Robert Schulte asked if the transfer station ever took used oil? Shaun yes, they did and the reason it was stopped was because of too much contamination. Bob said the only place he found was AutoZone. Harold Knott mentioned that used oil is getting harder to dispose of. You need a company like Clean Harbor to come and get it. Harold also stated that motor oil isn't always clean it has anti-freeze or other foreign matter in it.

**POLICE DEPT:**

No report at this time

**TOWN CLERK/TAX COLLECTOR:**

Election set-up items:

Ballot Clerks need to be reappointed and the forms just need to be signed. For Patty Casey and Kim Moyer. The library needs to be set-up on Monday if it can be done early that would be great.

The Board of Selectmen will be setting up at 9:00 am and Lisa will post this because the board will be together. Tom Seymour moderator will help also with the set-up. Lunch and dinner will be provided.

Deed and lien letters went out early this year so that you could do your research and planning. If Shelly doesn't have deed waivers property will be taken. Shelly asked Frank are you taking any property this year his reply was no. Shelly explained that when these parcels are unpaid it is not fair to the other tax payers. Joann asked if any of the properties had water liens? Shelly replied she would need to look into that.

**Public:**

Jamie Moulton in regards to becoming the health officer. Jamie stated that he had sent an email stating that he would become the health officer and Natalia Mills would become the deputy health officer. Jamie is currently still licensed until the end of October and has been going to training classes to stay current. Stephen asked Natalia if she was going to stay? Natalia said yes.

Shaun asked Jamie if he had time to do this. Jamie replied yes. Shaun wanted to know if he was up to date with the Shop Road case? Jamie has been very involved and Natalia said that he has been to the house several times and met with the inspectors when she couldn't be there.

Stephen Thomson made a motion to accept Jamie Moulton as the Primary Health Officer. Shaun Bresnahan seconded the motion. Shaun Bresnahan (yes), Stephen Thomson (yes) and Frank Razzaboni (abstained).

Lisa provided the appointment form for the Selectmen to signed. Shelly said she can swear him in but the selectmen need to fill out the appointment form. Frank Razzaboni sworn in Jamie as the health officer.

Joann asked if there would be a probation period with a new hire. Stephen said it's not a new hire and we need to fill the position.

Shaun asked Frank and Stephen if the email from the DRA for emergency appropriations? They had reviewed it and what should we do? Shaun said that he feels we should move ahead with the process so if we need it will be ready. Frank will work with Lisa to pull the documents needed to start the process for the budget committee. Shaun also said this paperwork could take up to a month to be approved.

### **SELECTMEN BUSINESS:**

#### **Building Permit:**

James & Kimberly Bean 365 Currier Road Map R12 Lot 031-02 RV Carport 20'x40'x14' there is already a concrete slab existing Metal Structure.

Stephen Thomson made the motion to accept and approve the building permit for James & Kimberly Bean. Shaun Bresnahan seconded the motion. All in favor.

#### **Yield Tax:**

Philip Seibel 897 NH Route 3A Map R1 Lot 24 – signed

#### **Other:**

2023 Audit – engagement letter, management inquiry form and governance inquiry form. The engagement letter was signed. The management inquiry form and governance were not completed. Stephen asked if all three of them need to do this. Lisa said it would nice to have input from all the selectmen. Lisa will need this by Thursday so we can begin the audit.

Update on the 5-year revaluation sent preliminary numbers for your review is there any questions? Sent 08-14-24 no questions. Rod will be here on September 23<sup>rd</sup> to work on the revaluation. Stephen asked how close is to being done. Lisa stated pretty close he is almost ready to submit the MS-1. Rod did file for an extension because we are still waiting for the utility values.

25 Snow Road sent an email on 08/28/24 from the attorney what is the next process? The decision was yes. Shaun made motion to accept the attorney's decision and Stephen seconded the motion all in favor.

Deed Waivers signed will be resident call Monday setting up.

Budget 2025 schedules will be sent out later this week to the department heads. Start scheduling department starting October 1<sup>st</sup> and ending October 15<sup>th</sup> try spreading out the department.

Joann asked about the budget finance workshop Tom and Frank will also be attending. Lisa will get this scheduled. Shaun Bresnahan made a motion to appropriate \$345 for training. Stephen Thomson seconded. All in favor. Sept 23<sup>rd</sup>

Niki Mahoney asked what is the status on the plaque for Michael Brady? It has never been put out and feels that it should be done. Niki said that she feels that Judy does a lot for the town and we should get this done.

With no further business to conduct, Frank Razzaboni made the motion to adjourn the meeting and Shaun Bresnahan seconded the motion. Motion passed unanimously motion at 8:27 pm.

Respectfully Submitted,

Lisa Seymour

Frank Razzaboni, Chair

Stephen Thomson

Shaun Bresnahan

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