



Hill Water Works – Special Commissioners Meeting

Meeting Minutes

*** Approved ***

March 21st, 2025

Special Meeting - Board Members Present - Stephen Thomson, Charles Estes and Anthony Cartier.

Public Attendance - Public Invited for Attendance, Danny Woodham, Carl Pickering and Austin Marceau.

A special meeting of the Water Commission, having been duly posted with 24-hour notice, in 2 places, was called to order at 5:00 p.m. at the site of SKR Site Services, Inc. located at 1086 South Main Street, Bristol, NH 03222.

Charlie Estes made a motion to enter Non-Public Session pursuant to NH 9A A,3.

Motion was Seconded by Stephen Thomson. Roll call vote. All in favor. The Motion Passed

Specific Statutory Reason cited as foundation for the nonpublic session: X RSA 91-A:3, II(b) The hiring of any person as a public employee. The Water Commission entered Non Public Session at 5:12 p.m.. Charlie Made a Motion to seal the minutes. Stephen seconded and the motion passed unanimously. The Water Commission restored Public Session at 5:50 p.m.

New Business: The Water Commission discussed and decided to establish a resolution, pursuant to NH RSA 486:14; RSA 485-H and/or RSA 485-F and New Hampshire Code of Administrative Rules ENV-DW 1100; ENV-DW 1300 AND ENV-DW 1400. The Water Commission establishes a resolution to Submit notification that Charles R. Estes, Superintendent of the Hill Water Works, the Town of Hill, shall be an Authorized Representative for the purpose of Application for Loans/Grant funding from D.E.S. and State of New Hampshire.

Charlie presented the Board a DES 2-Part Document entitled Drinking Water Infrastructure Project Authority To Borrow For Publicly Owned Entities - where in its states "The resolution must indicate the authority to raise, appropriate and spend the requested funds and must include the full loan amounts to be applied for from the Drinking Water State Revolving Fund and Drinking Water and Groundwater Trust Fund and PFAS Remediation Loan Fund presented by the Department of Environmental Services.

Part 1: Authority to file and designation of authorized representative and,

Part 2: Certificate - Certifying Authorization to Borrow.

Stephen made the motion to certify Charles R. Estes as the authorized representative for Hill Water Works.

Anthony Cartier seconded the motion. The motion passed. Having passed unanimously, the Resolution is AFFIRMED.

The Certification of Authorized Representative was executed by the Water Commission as the Governing Body of the Hill Water Works. Charlie made a Motion to name SKR Site Services, Danny Woodham and crew as the Hill Water Works Consultant. Stephen amended the Motion to include upon acceptance by SKR Site Services, Inc. Danny Woodham accepted. Tony Seconded the motion. The Motion passed unanimously. Stephen made a motion to adjourn. The Motion passed unanimously.

Minutes prepared by
Charles Estes, Superintendent of the Work