

Hill Public Library
Library Trustee Meeting Minutes – September 16, 2025

Meeting called to order: Frank 2nd: Debbie

Time: 2:07

Chair: Frank Marsh, Treasurer: Debbie Marsh, Secretary: Kim Moyer, Librarian: Lynn Christopher

Any changes to last month's minutes? August minutes were not available for review.

Treasurer's Report & Warrant was presented and approved. Debbie had generated a Librarian Timesheet spreadsheet which was reviewed by the Board and Lynn. Lynn said she uses her vacation time when she is ill, and the timesheet was changed to reflect the request. The Town Treasurer attended the meeting to confirm the information she has of the library's bank accounts is accurate. She was informed that one of the accounts in the inquiry had been closed in 2024 for the purchase of the printer/ copier.

Librarian's Report: Month of August

Open Days: 15

Patrons: 113

Computer Usage:

Total: 0

Adult: 0

Child: 0

Material Circulation: 161

Downloadable Books: 59

Inter Library Loan (I.L.L.):

Total: 32

Borrowed: 18

Loaned Out: 14

Librarian Notes: ReaderLink will close on the purchase of Baker & Taylor on September 26th. Deliveries from Baker & Taylor have currently been sporadic. Lynn will research suppliers to find a suitable replacement. Lynn requested October 31st as a vacation day. The request was approved.

Old Business:

1. Frank confirmed that the food vendor Diggity Dog is available and willing to come for events next year.

New Business:

1. A new time sheet routine was discussed and accepted. Debbie will review and sign Lynn's timesheet on Thursdays.
2. Lynn requested sturdy boxes to use for purging books.

Next Meeting: October 21, 2025

Moved to adjourn: Frank

2nd: Debbie

Time: 3:20