

Hill Public Library
Library Trustee Meeting Minutes – November 18, 2025

Meeting called to order: Frank 2nd: Debbie

Time: 2:00

Chair: Frank Marsh, Treasurer: Debbie Marsh, Secretary: Kim Moyer, Librarian: Lynn Christopher

Any changes to last month's minutes? No Approved: Debbie 2nd: Frank

Treasurer's Report & Warrant Presented and approved. Debbie is working with Baker & Taylor to ensure that all credits are applied to any current charges.

Librarian's Report: Month of October

Open Days: 17 Patrons: 425

Computer Usage: Total: 10 Adult: 7 Child: 3

Material Circulation: 335 Downloadable Books: 52

Inter Library Loan (I.L.L.): Total: 46 Borrowed: 27 Loaned Out: 19

Librarian Notes: Lynn set up an online account with Ingram Library Services for future book purchases, she is currently waiting to receive a line of credit. Ingram provides a 30% discount and will replace Baker & Taylor who will close at the end of the year. Lynn also noted that the membership for downloadable books with Park Street has been renewed.

Old Business:

1. The new phone was installed.
2. Fidium repaired the phone line at no cost to the library.

New Business:

1. Lynn mentioned that there were meetings held in the library without authorization and scheduling. Meetings are to be added to the library calendar when authorized by Lynn. Groups and committees must provide approved meeting information to Shelly to post on the Community calendar. Proof of insurance is required. The meeting policy was revised in 2017 and needs to be reviewed.
2. Lynn gave Debbie \$11.00 from the copier/printer fee for deposit.
3. Debbie asked for names of other book sellers for consideration. Kim suggested that Lynn contact Barnes & Noble to learn if they have a division that works with libraries, and what discount they have to offer. Discussion will be picked up during the next meeting.

Next Meeting: Tuesday January 20, 2026

Moved to adjourn: Frank

2nd: Kim

Time: 3:30