



Hill Water Works – Commissioners Meeting

Meeting Minutes

* **APPROVED** *

January 13th, 2026

A regularly scheduled Water Commissioner's Meeting was held in the Hill Public Library at 6:30 p.m. located at 30 Crescent Street Hill, NH 03243.

Board Members Present Stephen Thomson and Anthony Cartier, Chairman and Charles Estes

Public Attendance – Harold Knott

Tony opened the meeting open at 6:30 p.m.

Approval of Previous Minutes – Copies of the previous minutes were provided. Stephen made a motion to accept the minutes as presented. Charlie seconded. Motion passed unanimously.

Old Business-

- The Board reviewed and suggested amendments to the reports to be submitted to the municipality for the year end annual Report. Amendments were approved. Charlie to update and send to Amanda.
- The Commissioners continue to discuss and evaluate past due accounts.
- The Commission approved the new contract with Laura DeFazio as a Certified D1/T1 Operator.
- Charlie will, for January's meeting, prepare an updated water works policy for review and approval.

New Business –

- The commissioners reviewed outstanding invoices and agreed to payment.
- The billing warrant was reviewed and signed.
- The Board reviewed bank statements.
- With a few modifications, the Board approved the updated Water Works Policy.
- The Commission will assign Property Liens for accounts 120+ days past due. Property will be Liened as A Municipal Public Utility lien pursuant to NH RSA 38:22 for upto 6 yrs. if recorded.
- The Commission needs to further discuss rates, Primex insurance and potential loans for future updates to the aging tank and system.
- Laura to do Pump House reports beginning in January.

Having no other business – Charlie made a motion to adjourn. Stephen seconded. Motion passed unanimously
Tony closed the meeting at approx. 7:40 p.m.

Respectfully Submitted

Charles Estes, Superintendent / Water Commissioner